

(Approved)

## **PARK & RECREATION COMMISSION MINUTES**

**November 9, 2016**

**Brillion Community Center**

**4:00 PM**

**CALL TO ORDER:** Al Ebert called the meeting to order at 4:09PM.

**ROLL CALL:** Present were: Al Ebert, Mark Rajkovich, Dennis Miller, Andy Geiger, Joe Behnke and Alderperson Vicki Shafran. Also present was Recreation Director/Aquatic Coordinator Ann Marx. Absent were: Dawn Dietrich, City Administrator/Clerk-Treasurer Lori Gosz, and Mayor Gary Deiter.

### **APPROVAL OF THE AGENDA:**

**Motion** – Behnke moved to approve the agenda. Seconded by Miller. Motion carried unanimously.

### **APPROVAL OF MINUTES – October 5, 2016 REGULAR MEETING:**

**Motion** – Miller moved to approve the October 5, 2016 Regular Park & Recreation Commission meeting minutes. Seconded by Geiger. Motion carried unanimously.

### **CHAIRMAN'S REPORT:**

No Report.

### **VISITORS:**

None

### **DIRECTOR REPORTS:**

#### **A. Community Center:**

##### **1. Facility Report:**

The Commission reviewed the monthly usage comparison for October 2016 and the numbers are up 30 from 2015.

##### **2. Fencing-New Bids:**

The Commission reviewed the bids for fixing the fence around the BCC. Fortress Fencing had the best bid for \$1,330.00 to fix the north side of fencing. The fencing will be fixed by years end. The east side fencing will be looked at in 2017 when money should be available in reserves

##### **3. 2017 Budget, Capital and Reserve - Update:**

The Commission reviewed the budget as it will be presented to the Council and the overall budget is in line with past years. Marx distributed the Capital and Reserve and pointed out the majority of projects that money was requested for have been cut and the projects that will be asked for approval with budget are highlighted in yellow. Marx mentioned that there may be a need to borrow in order to get some of the projects completed.

The Commission did prioritize the first three areas they would like to see worked on:

Roof of Youth Center

Ceiling Tiles of Youth Center

New Flooring, which could be done in phases

##### **4. New Silver and Fit Program:**

Marx explained that this program is similar to Silver Sneakers but will be for a number of different Health Insurance Companies.

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**5. New Building and Pool Hours:**

The Commission looked at the addition of hours starting in 2017.

The following are possible hours:

Fridays would be until 3:00 PM

Saturday until 3:00 PM and re open from 5:30-7:30 for family night

Sunday 1-3.

**C. Aquatics:**

**1. Patron Comparison:**

The Commission reviewed the monthly pool usage numbers and they are up 37 from last year.

**2. Health Department Inspection:**

The annual inspection was held in October and there are no violations. They will be back once the Splash Pad is up and running.

**3. Curtain/Divider:**

The Commission had been researching ways to block off the main pool from the Splash Pad and locker rooms when the pool is not open. A curtain was decided upon which will be installed under the balcony viewing area. The BCC had planned to pay for the curtain but the Optimist was able include the curtain in the project.

**D. Recreation:**

Nothing at this time

**D. Parks:**

**1. Dog Park**

Marx mentioned that she has had a request for a dog park in Brillion within the last month. After a discussion the Commission felt that there really isn't any land available at this time and there would be a considerable cost for fencing and equipment.

**OLD BUSINESS:**

**1. Pool Chair Lift:**

The Chair lift has been installed and is ready for use. The lift was able to use the same anchor that the old one used so there was no need to cut any additional holes.

**2. Park Bathrooms:**

Marx informed the Commission that Superior Flooring had removed the tile on the walls of the women's bathroom at Heritage and that the bathroom will be painted in spring.

**NEW BUSINESS:**

**ADJOURNMENT:**

**Motion** – Behnke moved to adjourn. Seconded by Geiger. Motion carried. The meeting adjourned at 4:50 PM.

Mark Rajkovich

Ann Marx