

(Approved)

**REDEVELOPMENT AUTHORITY COMMISSION
Minutes**

September 8, 2016

Brillion City Hall

8:00 PM

1. Call to Order: Wenzel called meeting to order at 8:05 pm by Beth Wenzel.

Roll Call: Present were Beth Wenzel, Kim Buboltz, Matthew Bennett, Alderperson Mel Edinger, and Community Dev. Ralph Rice, Jerome Popp, Director/RDA Coordinator Cheryl Welch. Absent: Alderperson Bob Brick

2. Approval of the Agenda:

MOTION – Bennett moved to approve the agenda. Seconded Bubolz. Motion carried .

3. Approval of Minutes: June 9, 2016 and August 11, 2016.

Motion - Edinger moved to approve the June 9, 2016 and August 11, 2016 of the Redevelopment Authority Meetings. Seconded by Bennett. Motion carried.

4. Continue Downtown Development Plan:

a. Follow-up on Downtown Visioning Report:

The RDA discussed the Downtown Visioning report and the work presently being done. The Authority members agreed to continue the discussion around the HUB and the Downtown improvement opportunities. The RDA members did express concerns about the long-term vacant buildings in the downtown and that more needs to be done to impact the owners of those buildings to improve their properties and occupy the space. The RDA will continue to work on this issue.

b. HUB Development Discussion, Next Steps:

The RDA will continue to work on the HUB redevelopment opportunities with the City and business leaders who have an interest in improving the HUB property

5. Connect Communities:

Welch provided an update on the Connect Communities events and future opportunities with the Connect Communities partners. The RDA members discussed the opportunity of future grants that may be supported due to the involvement of Brillion with the Connect Communities.

6. Trail Development:

Welch provided information about Robert Hussey as the UW-Madison intern who will be doing his capstone project with the City of Brillion. Robert will take on developing the conceptual framework for the Trail to go through Brillion. The RDA members agreed that once Robert is officially engaged there will be the development of a working committee related to the Trail development.

7. Farmers Market:

Welch and Wenzel provided an update on the Farmers Market. Another Flea Market discussed and scheduled with the Farmers Market vendors on September 24, 2016.

(Approved)

Motion- Motion made by Bennett to run a business card size ad of 2x2 inches to advertise flea market for September 24, 2016. Seconded by Buboltz. Motion carried. Wenzel abstained.

8. Fall Festival 2016 Planning Review:

RDA members discussed the events for the evening. Wenzel will provide some Hula Hoops and Chalk for children (and adults) to use. Rice offered to pay for a bouncy house for children to enjoy. Welch reported the Tourism Committee had provided funding for the tent and band expenses. The Fire Department is expected to serve drinks at the event. Jaycees will again do the Chili dump. The Hits will be the band playing and the band leader will act as an emcee for the event. Welch will search out youth groups who may want to do a fundraiser at the event.

9. New Business:

10. Future Agenda Items and Next Meeting Date:

1. Downtown Development and HUB.
2. Trails.
3. Fall Festival 2016 Event Planning.

11. ADJOURNMENT:

Motion –Buboltz moved to adjourn the meeting. The meeting was adjourned at 9:15 PM.

Cheryl Welch
Community Development Director/RDA Coordinator