

(Approved)

**REGULAR CITY COUNCIL
MEETING
Minutes**

February 22, 2016

Brillion Community Center

6:30 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:42 PM with the Pledge of Allegiance recited by those in attendance.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Robert Brick, Mel Edinger, Crystal Fhlug, Betty Nies, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Deputy Clerk/Treasurer Joy Buboltz, Park & Recreation Director Ann Marx, Police Chief JoAnn Mignon, and City Librarian Chris Moede. Absent were Alderperson Wally Sonnabend, Community Development Director Cheryl Welch, and Fire Chief Rich Janke.

APPROVAL OF THE AGENDA:

Motion –Edinger moved to approve the agenda as printed and circulated. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – JANUARY 25, 2016 REGULAR CITY COUNCIL MEETING AND THE FEBRUARY 8, 2016 JOINT CITY COUNCIL/PLAN COMMISSION/WATER AND SEWER UTILITY COMMISSION/REDEVELOPMENT AUTHORITY COMMISSION MEETING:

Motion – Van Frachen moved to approve the minutes of the January 25, 2016 Regular City Council Meeting and the February 8, 2016 Joint City Council/Plan Commission/Water and Sewer Utility Commission/Redevelopment Authority Commission meeting as written. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

PUBLIC APPEARANCES:

A. Citizen Input:

None.

B. Guests:

Ed Bryne from the Brillion News.

CONSENT AGENDA:

A. Acceptance of Minutes:

Brillion Library Board Meeting of 01/20/2016, Park & Recreation Commission meeting of 02/04/2016, Committee of the Whole meeting of 02/08/2016, Water and Sewer Utility Commission meeting of 02/15/16.

B. Approval of Vouchers - 2015:

- 1. General Fund: =\$1,759.61:**
- 2. Reserves =\$691.72:**
- 3. Contingency = \$0.00:**
- 4. TIF Expenditures=\$0.00:**

C. Approval of Vouchers - 2016:

- 1. General Fund: =\$988,557.51:**
- 2. Reserves =\$13,817.48:**
- 3. Contingency = \$0.00:**
- 4. TIF Expenditures=\$231,129.85:**

(Approved)

D. Approval of Payroll:

E. Approval of License Applications:

1. Operator License – New: Heather Lee, Dorri Schmidt, Beth Moehn:

Motion – Edinger moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, the Approval of Payroll, and the Approval of License Applications as approved at the February 22, 2016 Committee of the Whole Meeting. Seconded by Brick. Roll call vote taken. 6 votes cast. Motion carried unanimously.

E. Approval of Appointments:

None.

DEPARTMENT HEAD REPORTS:

A. Police Department:

No report.

B. Park & Recreation:

Recreation Director Ann Marx submitted a written report.

Mayor Deiter asked Marx if she has heard comments on the removal of the wall outside of the pool area. Marx stated no one has approached her with comments. Marx stated she is working on landscaping ideas. This will be discussed at the next Park & Recreation Commission meeting.

C. Library:

Librarian Moede submitted a written report.

D. Community Development:

No report.

E. Fire Department:

Fire Chief Janke submitted a written report.

COMMITTEE REPORTS:

A. Plan Commission:

1. Committee Report:

No report.

B. Park & Recreation:

1. Committee Report:

No report.

C. Library Board:

1. Committee Report:

No report.

D. Utility Commission:

1. Committee Report:

No report.

E. Redevelopment Authority Commission:

(Approved)

1. Commission Report:

Edinger reported that the Redevelopment Authority Commission is working on the following:

1. A new logo for the Redevelopment Authority Commission.
2. A map for a new trail through the City to the Village of Reedsville.
3. Flowers for the hanging flower baskets.

F. Committee of the Whole:

1. Approval of Fire Fighter Applications:

Motion – Van Frachen moved to approve the Fire Fighter Applications of Taylor Clark, Mike Werth, Adam Balthazor, and Will Micke to the Brillion Fire Department. Seconded by Brick. Roll call vote taken. 6 votes cast. Motion carried unanimously.

2. Ordinance Regarding Sex Offenders:

Motion – Edinger moved to set a Public Hearing date of March 28, 2016 at 6:45 PM to hear testimony for or against a proposed Ordinance regarding residence requirements of sex offenders in the City of Brillion. Seconded by Nies. Call vote taken. Motion carried unanimously.

3. Personnel Policy Manual – Amendment:

Tabled.

G. Cemetery Commission:

1. Commission Report:

No report.

H. Tourism Committee:

1. Committee Report:

Wenzel reported that the Tourism Committee will be meeting next month to review additional information on a request of funds.

OLD BUSINESS:

None.

NEW BUSINESS:

Wenzel reported there is a food truck that goes to Professional Plating on Mondays. The food truck is seeing if there is a need for a food truck vendor in the area.

After a brief discussion, Gosz suggested this food vendor obtain a Solicitor Permit through the City. Police Chief Mignon will make contact with the food vendor.

COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:

Gosz submitted a written report and on the following:

- The Calumet County Land and Water Conservation will be holding an Informational Meeting on March 23rd at 6:00 PM at the Brillion Community Center.
- She received a notice from the State Board of Assessors that the Brillion Iron Works has withdrawn their appeal.
- The City’s Free Large Item pickup date is April 18th.

MAYOR’S REPORT:

Mayor Deiter asked the City Council members for their feeling on the presentation by Integrated Public Resources Group on February 8th.

(Approved)

Van Frachen stated he did some research on this concept and found out that this will be a long, slow process. He is trying to find out what the proceeds from the sale of a Wastewater Treatment Plant could be used for. He is hoping the proceeds from a sale could be used to pay off debt. Edinger agreed that needs to be determined.

Edinger and Nies stated they aren't "keen" on this concept. Nies stated she is concerned with the City's borrowing capacity if the facility would be sold.

Gosz reported the Water & Sewer Utility Commission, at their last meeting, was presented a list of Capital Improvements from MCO Staff. MCO Staff presented a ten (10) year Plan.

Items of concern discussed were the raising of water and sewer rates and if the facility would be sold, would the property then be taxable property. Edinger stated it could take 10-15 years for results to be seen. Van Frachen stated that other states have gone with the concept.

PRESS TIME:

No questions.

ADJOURNMENT:

Motion – Wenzel moved to adjourn the meeting. Seconded by Brick. Call vote taken. Motion carried unanimously. The meeting was adjourned at 7:13 PM.

Gary Deiter, Mayor

Joy L. Buboltz, Deputy Clerk-Treasurer