

(Approved)

**REGULAR CITY COUNCIL
MEETING
Minutes**

December 14, 2015

Brillion Community Center

6:30 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:45 PM with the Pledge of Allegiance recited by those in attendance.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Crystal Fhlug, Betty Nies, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Deputy Clerk/Treasurer Joy Buboltz, Police Lieutenant Kirk Schend, Community Development Director Cheryl Welch, Park & Recreation Director Ann Marx, and City Librarian Chris Moede. Absent were Alderperson Robert Brick, Police Chief JoAnn Mignon, and Fire Chief Rich Janke.

APPROVAL OF THE AGENDA:

Motion –Van Frachen moved to approve the agenda as written. Seconded by Edinger. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – NOVEMBER 23, 2015 REGULAR CITY COUNCIL MEETING:

Motion – Edinger moved to approve the minutes of the November 23, 2015 Regular City Council Meeting. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

PUBLIC APPEARANCES:

A. Citizen Input:

None.

B. Guests:

Ron Wolf from McMahan, Andy Geiger, and Roger Schwahn.

CONSENT AGENDA:

A. Acceptance of Minutes:

Brillion Library Board Meeting of 11/18/2015, Committee of the Whole Meeting of 11/23/2015, and the Plan Commission meeting of 12/7/15.

B. Approval of Vouchers:

- 1. General Fund: \$75,011.72:**
- 2. Reserves =\$46,651.25:**
- 3. Contingency = \$416.60:**
- 4. TIF Expenditures=\$50,265.74:**

C. Approval of Payroll:

D. Approval of License Applications:

Motion - Edinger moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, the Approval of Payroll, and the Approval of License Applications as approved at the December 14, 2015 Committee of the Whole Meeting. Seconded by Van Frachen. Roll call vote taken. 6 votes cast. Motion carried unanimously.

(Approved)

E. Approval of Appointments:

1. Tourism Committee – Sarah Pielhop:

Motion – Wenzel moved to confirm Mayor Deiter’s appointment of Sarah Pielhop to the Tourism Committee. Seconded by Edinger. Call vote taken. Motion carried unanimously.

DEPARTMENT HEAD REPORTS:

A. Police Department:

Police Lieutenant Schend explained that the seat that was purchased from Bergstrom was to be installed in the new squad. However, what he requested to be done wasn’t done so that seat has not been installed.

B. Park & Recreation:

Recreation Director Ann Marx submitted a written report and reported that the Packer Football has arrived and the Brillion Community Center staff is finalizing items for the New Year’s Eve event.

C. Library:

Librarian Moede reported that the Library Volunteer Reception will be held on Tuesday, December 15th. The Library receives approximately 600 hours of volunteer time from individuals. Moede also reported the Library is in the process of switching to Charter for their internet service.

D. Community Development:

Community Development Director Welch submitted a written report and reported that there wasn’t a quorum at the last Redevelopment Authority Commission meeting. She will be contacting some of the Commission members to see if they are still interested in serving on the Redevelopment Authority Commission, and if not she will be contacting other individuals to see if they are interested in serving on the Redevelopment Authority Commission.

E. Fire Department:

No report.

COMMITTEE REPORTS:

A. Plan Commission:

1. Committee Report:

No report.

Fhlug stated regarding the Tesch Street Bridge the Plan Commission would like to keep the bridge, but can’t due to the costs. Edinger stated he would like to see an alternative route established. Mayor Deiter stated that a representative from the DNR gave the City some ideas for a possible new bridge. That bridge may be wooden and handicapped accessible.

B. Park & Recreation:

1. Committee Report:

No report.

C. Library Board:

1. Committee Report:

No report.

D. Utility Commission:

1. Committee Report:

No report.

(Approved)

E. Redevelopment Authority Commission:

1. Commission Report:

No report.

F. Committee of the Whole:

1. Ambulance Agreement Between the City of Brillion and the Town of Woodville:

Motion – Van Frachen moved to approve the Ambulance Agreement between the City of Brillion and the Town of Woodville as presented. Seconded by Sonnabend. Roll call vote taken. 6 votes cast. Motion carried unanimously.

2. N. Columbus Avenue – Curb/Gutter at 708 and 714 N. Columbus Avenue:

Motion – Van Frachen moved to discontinue with the ongoing discussion of the curb and gutter work done at 708 and 714 N. Columbus Avenue and to consider the project complete. Seconded by Wenzel. Roll call vote taken. 6 votes cast. 5 yes votes cast by Edinger, Fhlug, Sonnabend, Van Frachen, and Wenzel. 1 no vote cast by Nies. Motion carried.

3. First Amendment to Solid Waste and Recycling Collections Agreement between the City of Brillion and Advanced Disposal Services Solid Waste Midwest, LLC:

Gosz explained the amendment would state that 4-plex and 8-plex units would be treated as a business unit in which each building would be allowed two (2) garbage barrels and two (2) recycling barrels. If more barrels are needed, then the property owner would need to contract for a dumpster.

Motion – Edinger moved to approve the First Amendment to the Solid Waste and Recycling Collections Agreement between the City of Brillion and Advanced Disposal Services Solid Waste Midwest, LLC. Seconded by Van Frachen. Roll call vote taken. 6 votes cast. Motion carried unanimously.

4. Salt/Sand Containers on Sidewalks:

Motion – Van Frachen moved not to place salt/sand containers on sidewalks in the City of Brillion. Seconded by Edinger. Call vote taken. Motion carried unanimously.

G. Cemetery Commission:

1. Commission Report:

No report.

H. Tourism Committee:

1. Committee Report:

No report.

I. Brillion Housing Authority:

1. Closed Session per W.S.S. 19.85(b):

Motion – Van Frachen moved to go into Closed Session per W.S.S. 19.85(b). Seconded by Edinger. Roll call vote taken. 6 votes cast. Motion carried unanimously.

The City Council went into Closed Session at approximately 7:10 PM.

2. Open Session:

Motion – Van Frachen moved to return to Open Session. Seconded by Edinger. Roll call vote taken. 6 votes cast. Motion carried unanimously.

The City Council returned to Open Session at approximately 7:20 PM.

OLD BUSINESS:

(Approved)

None.

NEW BUSINESS:

A. Resolution – 2016 Wages/Benefits:

Motion – Edinger moved to adopt Resolution #RE16-01 setting the wages and benefits for 2016. Seconded by Sonnabend. Roll call vote taken. 6 votes cast. Motion carried unanimously.

Van Frachen suggested the City Council look at an ordinance for the use of dumpsters instead of garbage cans. Gosz stated she will look into this.

Van Frachen noted the amount of waste in Spring Creek and asked who takes care of removing that waste. Gosz stated adjourning property owners to Spring Creek are responsible for the removal of fallen trees. Mayor Deiter suggested sending a notice to those property owners that need to clean Spring Creek that is adjacent to their property.

COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:

Gosz submitted a written report and reported that Mayor Deiter and she met with McMahon on a new partnership McMahon is starting. She suggested looking at Main Street Square or the Wastewater Treatment Plant for this type of partnership. Mayor Deiter stated he feels this partnership may be a win, win for the City. It was suggested it the City is considering this partnership to hold a joint meeting between the City Council and the Utility Commission.

MAYOR’S REPORT:

No report.

PRESS TIME:

No questions.

ADJOURNMENT:

Motion – Van Frachen moved to adjourn the meeting. Seconded by Wenzel. Call vote taken. Motion carried unanimously. The meeting was adjourned at 7:30 PM.

Gary Deiter, Mayor

Joy L. Buboltz, Deputy Clerk-Treasurer