

(Approved)

PARK & RECREATION COMMISSION MINUTES

August 6, 2015

Peters Park

4:03 PM

CALL TO ORDER: AL Ebert called the meeting to order at 4:03 PM.

ROLL CALL: Present were: Dawn Dietrich, Joe Behnke, Al Ebert, Dennis Miller, Mark Rajkovich and Andy Geiger Also present were Recreation Director/Aquatic Coordinator Ann Marx and Summer Intern Chris Buboltz. Absent were City Administrator/Clerk-Treasurer Lori Gosz and Mayor Gary Deiter and Alderperson Bob Brick.

GUESTS:

None

APPROVAL OF THE AGENDA:

Motion –Geiger moved to approve agenda. Seconded by Ebert. Motion carried unanimously.

APPROVAL OF MINUTES – July 2, 2015:

Motion- Ebert moved to approve the July 2, 2015 Park & Recreation Commission meeting minutes. Seconded by Behnke. Motion carried unanimously

CHARIMAN'S REPORT:

None.

DIRECTORS REPORT:

A. Community Center

1. Facility Reports:

Marx distributed the monthly usage comparison for the commission to view. The numbers are up from 2014 by 242 daily users for the month.

2. 5 Year Capital Plan Projects/Budgets:

The committee reviewed and discussed the projects that should be placed into the 5 Year Capital Plan. It was discussed that the funding for the Park Utility Vehicle will be scratched and the balance of \$1,551 for the Park Utility Vehicle will be placed into the Park and Rec. Truck Fund. Estimates for projects are as followed:

- \$5,000 to Peters Park Parking Lot.
- \$2,000 towards cameras at Peters Park.
- \$2,000 towards bathroom maintenance and upkeep at all parks.
- \$2,000 towards roof maintenance and upkeep at all parks.
- \$3,000 towards new woodchips at all parks.
- \$2,000 towards new playground equipment.
- \$5,000 towards an elevator (handicap accessible) at the BCC.

- \$5,000 towards HVAC at the BCC.
- \$2,000 towards roof maintenance and upkeep at the BCC.
- \$2,000 towards wall project at the BCC.
- \$10,000 towards landscape projects and upkeep at the BCC.
- \$500 towards Recreation Budget.
- \$4,000 towards fencing project at the BCC.

3. Wall and Landscape:

The committee discussed the layout for the wall and the landscape at the BCC that was presented from VandeHey Company, Inc. The committee also agreed that some of this project should be done in phases. The committee also discussed that in order to have a timeline for the completion of this project, there will need to be money set aside. It was discussed by the committee that if the wall is torn down in the fall, it should be planned that an article, as well as advertisement for the project, should be put in *The Brillion News* to make the community aware of this project. Marx will work with Zander Press.

4. Fencing – Eastside of BCC

The committee discussed the quote that was presented by Fortress Fence. It was determined that the project will cost \$3,690.00, plus \$550 to install new chain link fabric if decided not to use the old chain link. The Committee would like to see this project part of the Capital Budget.

B. Aquatic:

1. Patron Comparison Report

The Commission reviewed the monthly patron comparison for July. 2015 is up 87 participants from 2014.

C. Recreation

1. Rookie Ball/Soccer/Baseball/Softball Wrap up:

Marx informed the commission that the summer programs are winding down and overall it was a good summer. This year for Rookie Ball and the Summer Youth Soccer participants received medals. They went over great!

In late August DPW will work on removing the lip around the baseball field at Peters Park and new light bulbs for the baseball field will also be installed.

Marx also mentioned that Brillion will host the 2016 Little League and Pony tournament.

In the past there has been discussion of adding another baseball field at Peters Park and Marx informed the commission of some possible grants.

C. Parks:

1. Gutters Horn Park

Ebert brought in the diverters in which the commission looked at and asked he install them at his house and see how they work.

7. Old Business:

8. New Business:

ADJOURNMENT:

Motion – Geiger moved to adjourn the meeting. Seconded by Ebert. Motion carried unanimously. The meeting was adjourned at 5:21pm.

Dawn Dietrich

Park and Rec Commission Member

Ann Marx

Parks & Rec Director/Aquatic Coordinator

Chris Buboltz

Summer Intern

