

(Approved)

**REGULAR CITY COUNCIL
MEETING
Minutes**

September 28, 2015

Brillion Community Center

6:30 PM

CALL TO ORDER:

City Council President Mel Edinger called the meeting to order at 6:30 PM with the Pledge of Allegiance recited by those in attendance.

ROLL CALL:

Present were Alderpersons Robert Brick, Mel Edinger, Crystal Fhlug, Wally Sonnabend, Larry Van Frachen, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Deputy Clerk/Treasurer Joy Buboltz, Police Chief JoAnn Mignon, Community Development Director Cheryl Welch, and Park & Recreation Director Ann Marx. Absent were Mayor Gary Deiter, Alderperson Betty Nies, City Librarian Chris Moede, and Fire Chief Rich Janke.

APPROVAL OF THE AGENDA:

Motion –Van Frachen moved to approve the agenda as printed and circulated. Seconded by Brick. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – AUGUST 24, 2015 REGULAR CITY COUNCIL MEETING:

Motion – Sonnabend moved to approve the minutes of the August 24, 2015 Regular City Council Meeting. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

PUBLIC APPEARANCES:

A. Citizen Input:

None.

B. Guests:

Don Voogt and Ron Wolf from McMahan, Manny Vasquez from the Fox Cities Regional Partnership, Dennis Miller, and Joe Behnke.

1. Manny Vasquez – Fox Cities Regional Partnership:

Vasquez distributed a packet of information to those in attendance on the Fox Cities Regional Partnership. He stated the Fox Cities Regional Partnership, in which the City of Brillion is a member of, is gaining momentum. He explained the Business Attraction mission that is being worked on by the Partnership in which their branding is “Made Better Here”. He also explained the Business Retention and Growth mission of the Partnership.

Vasquez reported a site selector came to the area and for the first time the Green Bay area and the Fox Cities area Regional Partnerships worked together with that site selector. Fox Cities Regional Partnership will continue to partner with area communities on this.

Vasquez explained that economic development has become very competitive.

Edinger asked Vasquez if he has heard any negative comments on the City of Brillion. Vasquez explained that the Fox Cities Regional Partnership promotes the Fox Cities region, not just one community or another. The Fox Cities region has a broad and diversified area for people to live and work in.

**6:45 PM – PUBLIC HEARING – ORDINANCES – AMENDING CHAPTER 92,
TELECOMMUNICATIONS AND CREATING SECTION 106-50, REGULATION OF CELL PHONE
TRANSMISSION TOWERS:**

(Approved)

Edinger opened the Public Hearing at 6:40 PM and asked three (3) times for testimony for or against the proposed ordinances. No testimony given. Edinger closed the Public Hearing at 6:50 PM.

CONSENT AGENDA:

A. Acceptance of Minutes:

Brillion Library Board Meeting of 8/19/15, Park & Recreation Commission meeting of 9/3/15, Plan Commission meeting of 9/8/15, Committee of the Whole Meeting of 9/14/2015, Redevelopment Authority Commission meeting of 9/17/2015, and the Water and Sewer Utility Commission Meeting of 9/21/2015.

B. Approval of Vouchers:

1. **General Fund: \$96,763.75:**
2. **Reserves =\$2,594.21:**
3. **Contingency = \$0.00:**
4. **TIF Expenditures=\$1,688.25:**

C. Approval of Payroll:

D. Approval of License Applications:

1. **Operator Licenses – New: Amber Nicole Butturini, A. Bryce Buboltz, Angela Schmidt, Melissa Van Heuklon:**

2. **Operator Licenses - Renewal: Dennis Miller:**

3. **Temporary Class “B” Picnic License – New: Trinity Lutheran Church:**

Motion – Wenzel moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, the Approval of Payroll, and the Approval of License Applications as approved at the September 28, 2015 Committee of the Whole Meeting. Seconded by Van Frachen. Roll call vote taken. 5 votes cast. Motion carried unanimously.

E. Approval of Appointments:

None.

DEPARTMENT HEAD REPORTS:

A. Police Department:

Mignon reported Homecoming activities will be going on this weekend.

Gosz announced that Police Chief JoAnn Mignon has been chosen to receive the Wisconsin Association of Women Police’s Officer of the Year Award.

B. Park & Recreation:

Recreation Director Ann Marx submitted a written report and reported on the following:

- Thanked Joe Behnke for the pumpkins displayed at the City buildings.
- The Brillion Community Center will be participating in Kid’s Day on Saturday, October 3rd at Groskopp Chiropractic.
- Letters have gone out to surrounding businesses looking for donations for the Brillion Community Center’s New Year’s Event.

Edinger questioned the GlobalFit program. Marx explained the program is similar to the Silver Sneakers program currently being offered at the Brillion Community Center.

C. Library:

Librarian Moede submitted a written report.

D. Community Development:

(Approved)

Community Development Director Welch submitted a written report and reported on the following:

- Mike Smith has resigned from the Redevelopment Authority Commission.
- Todd Brehmer has resigned from the Tourism Committee. The Tourism Committee is asking the Brillion Chamber of Commerce to appoint a new individual to the Committee.

Edinger stated that the Redevelopment Authority Commission is currently working on the Fall Fest event. Welch stated an Art Walk will also be held during the Fall Fest event.

E. Fire Department:

Fire Chief submitted a written report.

COMMITTEE REPORTS:

A. Plan Commission:

1. Ordinance – Rezoning Request for 212 and 204 W. National Avenue:

Motion – Wenzel moved to set a Public Hearing date for Monday, October 26, 2015 at 6:45 PM to hear testimony for or against the rezoning request for 212 and 204 W. National Avenue. Seconded by Brick.

Van Frachen asked why 212 W. National Avenue would be rezoned. Gosz explained to keep zoning uniformity in that area.

Call vote taken. Motion carried unanimously.

2. Ordinance – Clear Water Separation Inspection:

Motion – Van Frachen moved to set a Public Hearing for Monday, October 26, 2015 at 6:50 PM to hear testimony for or against the proposed ordinance change for clear water separation requirements. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

B. Park & Recreation:

1. Brillion Community Center – Wall Removal:

Brick explained the Park & Recreation Commission would like to take down the outside wall by the swimming pool. If there are available funds left in 2015, the Park & Recreation Commission would like to see that wall removed this year yet. There were concerns expressed on the possibility of a lack of privacy and the elements of weather during the cold months. The Park & Recreation Commission discussed possibly placing a window tinting on the windows by the pool. Also, landscaping would be done in that area to enhance the appearance, with the possibility of adding picnic tables there too.

Wenzel asked the cost to remove the wall. Marx stated the cost to remove the wall is \$2,000, which includes the disposal of the concrete. The cost for landscaping is approximately \$10,000.

Joe Behnke and Dennis Miller stated the Park & Recreation Commission received a few bids for the wall removal, with the low bid being \$2,000. The Park & Recreation Commission would like to remove the wall as soon as possible, while that bid is still at \$2,000.

Van Frachen asked where the funds for this project would come from. Gosz stated there are funds available in the Brillion Community Center's Building Maintenance Reserve account.

Motion – Van Frachen moved to remove the wall at the Brillion Community Center as soon as possible. Seconded by Brick. Roll call vote taken. 5 votes cast. Motion carried unanimously.

C. Library Board:

1. Committee Report:

No report.

(Approved)

D. Utility Commission:

1. Ryan Street Radio Telemetry Antenna Improvements – Award Bid:

Don Voogt, McMahon, explained that three (3) quotes were received for this project, with the low bid coming from Faith Technologies in the amount of \$10,500. Voogt explained with the raising of the antenna the communication between the SCADA at the WWTP and the Ryan Street Lift Station would improve.

Motion – Sonnabend moved to award the bid to Faith Technologies, in the amount of \$10,500, for the Ryan Street Radio Telemetry Antenna Improvements project with the funds to be taken from the 2015 Borrowing. Seconded by Wenzel. Roll call vote taken. 5 votes cast. Motion carried unanimously.

2. Generator Improvements Project – Award Bid:

Voogt explained the Generator Improvement Project was publically bid. There were five (5) bids received with the low bid coming from Pieper Electric, in the amount of \$174,468. This project will include a new gas generator at the Main Street wells, the portable diesel generator at Well #3 to be permanently be installed there, and a new generator installed at the Ryan Street Lift Station.

Voogt stated there is a sense of urgency to get the concrete poured before the weather freezes.

Motion – Sonnabend moved to award the bid from Pieper Electric, in the amount of \$174,468, for the Utility Generator Project. Seconded by Wenzel. Roll call vote taken. 5 votes cast. Motion carried unanimously.

E. Redevelopment Authority Commission:

1. Commission Report:

No report.

F. Committee of the Whole:

1. Ordinance – Regulation of Firearms, Explosives, and Other Missiles:

Motion – Van Frachen moved to set a Public Hearing for Monday, October 26, 2015 at 6:55 PM to hear testimony for or against the proposed ordinance change as it relates to regulation of firearms, explosives, and other missiles in the City of Brillion. Seconded by Van Frachen. Call vote taken. Motion carried unanimously.

2. Ordinance – Fire Chief Appointment:

Motion – Van Frachen moved to set a Public Hearing for Monday, October 26, 2015 at 7:00 PM to hear testimony for or against the proposed ordinance amendment as it relates to the term of appointment of the Fire Chief. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

3. N. Columbus Avenue Project – Approval of Profile Mill of Curb:

Ron Wolf, McMahon, explained that he received a quote from Safe Step for diamond grinding and profile milling for the curb on N. Columbus Avenue.

Motion – Brick moved to contract with Safe Step with a cap of \$2,500 for the profile milling of the curb on N. Columbus Avenue. Seconded by Sonnabend. Roll call vote taken. 5 votes cast. 3 yes votes cast by Brick, Fhlug, and Sonnabend. 2 no votes cast by Van Frachen and Wenzel. Motion carried.

4. Road Maintenance Agreement Between the City and the Town of Brillion:

Motion – Wenzel moved to approve the Road Maintenance Agreement between the City and the Town of Brillion to include the City is responsible for the school zone speed limit signs on Round Lake Road and E. National Avenue. Seconded by Van Frachen. Roll call vote taken. 5 votes cast. Motion carried unanimously.

5. Single Stream Recycling Services – Advanced Disposal Services:

(Approved)

Motion – Van Frachen moved to approve the proposal from Advanced Disposal to East Shore Recycling Commission for single stream recycling services. Seconded by Brick. Roll call vote taken. 5 votes cast. Motion carried unanimously.

6. 2016 Ambulance Budget – Gold Cross Ambulance:

Motion – Van Frachen moved to approve the Gold Cross 2016 Budget. Seconded by Wenzel. Roll call vote taken. 5 votes cast. Motion carried unanimously.

7. Advanced Disposal Services – Solid Waste and Recycling Agreement Amendment:

Tabled.

8. Consider Offering Uniform Dental Benefit – Wisconsin Group Health Insurance Program:

Motion – Wenzel moved to offer the uniform dental benefits with the City health insurance plan through the Wisconsin Group Health Insurance Program for 2016. Seconded by Brick. Roll call vote taken. 5 votes cast. 4 yes votes cast by Brick, Fhlug, Sonnabend, and Wenzel. 1 no vote cast by Van Frachen. Motion carried.

G. Cemetery Commission:

1. Ordinance – Rates for Perpetual Care and Lot Costs:

Motion – Van Frachen moved to set a Public Hearing date for Monday, October 26, 2015 at 7:05 PM to hear testimony for or against the amendment to the City’s ordinance as it relates to the City of Brillion’s Cemetery Rates. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

H. Tourism Committee:

1. Committee Report:

No report.

OLD BUSINESS:

A. Ordinance – Amending Chapter 92, Telecommunications:

Motion – Wenzel moved to adopt Ordinance #OR15-03 amending Chapter 92, Telecommunications. Seconded by Brick. Roll call vote taken. 5 votes cast. Motion carried unanimously.

B. Ordinance – Creating Section 106-50 – Regulation of Cell Phone Transmission Towers:

Motion – Van Frachen moved to adopt Ordinance #OR15-04 as it relates to regulation of cell phone transmission towers in the City of Brillion. Seconded by Sonnabend. Roll call vote taken. 5 votes cast. Motion carried unanimously.

NEW BUSINESS:

None.

COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:

Gosz submitted a written report and reported on the following:

- The 2015 I & I Project and the 2015 Road Construction Projects are being wrapped up. The City has already received a few special assessment payments.
- The Utility Commission will be starting work on the 2016 I & I Projects.
- The Brillion Iron Works has filed with the State a real estate objection form for their assessment on their property.

MAYOR’S REPORT:

Edinger stated that he recently read that the City of Appleton is having problems with their water mains. It was stated that the City of Green Bay is also seeing some of those same problems with their old water mains.

PRESS TIME:

(Approved)

No questions.

ADJOURNMENT:

Motion – Brick moved to adjourn the meeting. Seconded by Sonnabend. Call vote taken. Motion carried unanimously. The meeting was adjourned at 7:29 PM.

Mel Edinger, City Council President

Joy L. Buboltz, Deputy Clerk-Treasurer