

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

August 10, 2015

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Bob Brick, Mel Edinger, Crystal Fhlug, Wally Sonnabend, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Library Chris Moede, Community Development Director Cheryl Welch, and Police Chief JoAnn Mignon. Absent were Alderpersons Betty Nies and Larry Van Frachen.

GUESTS:

Fire Fighter Eric Burich, David Rae, Mark Frederickson, and Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda. Seconded by Wenzel. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
JULY 27, 2015:**

Motion – Sonnabend moved to approve the minutes of the July 27, 2015 Committee of the Whole. Seconded by Edinger. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTIONS OF PERSONS & PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Jansen reported there were 41 calls in July, with three (3) No Transports, 26 calls in the City, eight (8) call in the Town of Brillion, three (3) calls in the Town of Woodville, and four (4) calls outside of the service area.

Fredrickson stated it was a good month in July ending with a positive month in sales with \$7,796.41 revenue over expenditures. He stated the service in surrounding areas is very positive and is working well. Edinger questioned the Bad Debt Recovery. He thought we were doing better. Fredrickson stated he will check this out, but it is most likely in payer mix.

Gold Cross has been approved for the TRIP Program.

B. Police Department:

1. Review of Monthly Report:

Approved

Mignon reported on the following:

- Trinity School – Working with new the trail and crosswalk and working to place the school zone signs on all roads by Trinity School.
- National Night Out went well.
- The new Tahoe is in service. Working to sell the old Tahoe.

C. Fire Department:

1. Review of Monthly Report:

No report.

2. Jaws Replacement:

Burich reviewed the three (3) quotes received. He explained the quotes are “apples to apples” with same manufacture with different vendors. Burich explained the equipment is Holmatro. Mayor Deiter questioned the training for the equipment. Burich stated there may be some additional training which would be included in the Fire Department’s budget. Lead time for delivery is the end of October to early November.

Motion – Edinger moved to recommend to City Council the quote from Jefferson Fire & Safety Inc. not to exceed \$36,585.00. Seconded by Sonnabend. Motion carried.

D. Municipal Court:

1. Review of Monthly Report:

No reports.

CITY BUILDINGS AND GROUNDS:

A. Review of Monthly Report:

Gosz reported on the work the Department of Public Works has been doing over the summer months.

B. Upper Manitowoc River Watershed Study Task Force – Update:

The next meeting is August 19th.

FINANCE AND PURCHASING:

A. 2015 Administrative Fees and Charges Schedule:

Gosz explained the Administrative Fees and Charges Schedule was drafted as a schedule to be received and amended each year by the City Council. She explained that most fees are adopted by ordinance.

Edinger questioned the fees for pet licensing. He suggested that a list be prepared to show when each fee was last amended. Gosz will prepare this and bring it back to a future meeting for further review.

B. 2016 Budget – City Council Visioning and Goal Setting:

Gosz suggested the City Council use the goals and objectives established for the 5 Year Plan. She explained the oversight of each objective has been assigned to different Committee levels. The City Council will need to consider any budget request from Committees for these objectives.

Approved

Welch stated the buildings downtown are coming up for sale. There is a concern of the cost of handicap accessibility on those buildings. She suggested starting to look at big ticket items for budgeting. There may be a need for Code changes also.

Mayor Deiter voiced concerns of commitment from business owners on City Planning meetings. Welch explained the RDA is going to work on developing a Committee of Business owners from Horn Street to USH 10. Mignon stated we need to keep working on focus or vision for the downtown. Welch stated funding is being cut. The City needs to keep focus on this.

The Committee discussed tourism. Ideas on tourism were: Farmers Market, improve trails through the City, encourage entrepreneurs to open new businesses, more events, trail connection to Reedsville.

Land use changes were discussed. Look at areas that would bring in more business.

PERSONNEL:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Brick moved to adjourn. Seconded by Wenzel. Call vote. Motion carried unanimously. The meeting adjourned at 6:57 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer