

ORDINANCE NO. OR06-10

**AN ORDINANCE AMENDING THE MUNICIPAL CODE
CHAPTER 106, ZONING, ARTICLE X., APPROVAL OF PLAN DATA,
SECTION 106-242, THROUGH SECTION 246,
AS IT RELATES TO ZONING
IN THE CITY OF BRILLION, CALUMET COUNTY, WISCONSIN**

The Common Council of the City of Brillion do ordain as follows:

SECTION 1. Chapter 106, Zoning, Article X, Approval of Plan Data, Section 106-242 through Section 106-246, are hereby amended and added as follows:

ARTICLE X. APPROVAL OF PLAN DATA

Sec. 106-242. Administration.

Plan data shall be submitted to the city administrator who shall transmit all applications and their accompanying plans to the plan commission for their review. Plans shall be submitted two (2) weeks prior to the next regularly scheduled plan commission meeting. Plans shall be drawn to appropriate scale on sheets of uniform size, 24 inches by 36 inches. A total of 3 complete folded sets shall be submitted to the city administrator. A total of 9 copies of the complete sets shall also be submitted on sheets 11 inches by 17 inches in size. Plan data to be submitted with all plan review applications shall include the following unless waived by the building inspector or zoning administrator. To fully assess the impacts of a proposed project, additional information deemed necessary by the zoning administrator, city engineer, building inspector or plan commission may be requested.

(a) *General Information*

- (1) Name of project.
- (2) Owner's and/or developer's name and address.
- (3) Architect and/or engineer's name and address.
- (4) Date of plan submittal.
- (5) Scale of drawing noted on plan.
- (6) Site plan drawn to a recognized engineering scale and noted on plan.
- (7) North arrow shown.

(b) *Site Plan Data*

- (1) Existing and proposed topography shown at a contour interval not less than two feet.
- (2) Characteristics of soils related to contemplated specific uses.
- (3) Natural features of the site, including water bodies, wetlands, floodplains, tall trees with trunks greater than four inches in diameter, and existing drainage patterns.
- (4) Existing and general location of proposed sanitary sewers, storm sewers and water mains.
- (5) Proposed stormwater management facilities, including detention/retention areas.

- (6) Existing and proposed street names indicated.
- (7) Existing and proposed public rights-of-way and widths.
- (8) Location of pedestrian sidewalks and walkways.
- (9) Total number of parking spaces noted.
- (10) A graphic outline of any development staging/phases which is planned is required to be shown on the site plan.
- (11) The type, size and location of all structures with all building dimensions shown.
- (12) Height of buildings.
- (13) Architectural plans, elevations and perspective drawings and sketches illustrating the design and character of proposed structures. Building facade material shall also be shown.
- (14) Landscape plan.
- (15) Lighting plan.
- (16) All existing and proposed grades for top of foundation.
- (17) Erosion control plan
- (18) Benchmark referenced to FEMA datum.

(c) *Operations Plan Data*

- (1) Hours of operation.
- (2) Number of full and part time employees.
- (3) Estimate of daily truck and auto trips to site.
- (4) Method of site and building security other than local police.

Sec. 106-243. Review and findings.

The plan commission shall review the referred plans at the first regular meeting of that body following submittal of the plans. The plan commission shall render a decision no later than the following regular meeting. The plan commission shall not approve any plans unless they find after viewing the application that the structure or use, as planned, will not violate the intent and purpose of this chapter.

Sec. 106-244. Sureties.

The plan commission may impose time schedules for the completion of buildings, parking areas, open space utilization and landscaping. The plan commission may require appropriate sureties to guarantee that improvements will be completed on schedule.

Sec. 106-245. Appeal.

Any person aggrieved by any decisions of the city plan commission related to plan review may appeal the decision to the zoning board of appeals. Such appeal shall be filed with the city administrator within 30 days after filing of the decision with the building inspector.

Sec. 106-246. Approval expiration.

All plan approvals of the plan commission shall expire if the proposed project has not started construction within 12 months of the date of approval and finished construction within 18 months of the date construction started unless otherwise agreed upon at the time of approval.

SECTION II: This ordinance shall take effect upon passage and publication as required by law.

Ordinance Number OR06-10 introduced and its adoption moved by Alderperson Unbehaun; and seconded by Alderperson Edinger.

Upon a pole vote thereon, the result was as follows:

 9 Votes Cast
 9 Votes Yes
 0 Votes No

The Mayor declared Ordinance Number OR06-10 adopted, approved and signed the same this 26th day of June, 2006.

Gerald Sonnabend
Mayor

Attested:

Lori M. Gosz, CMC
City Administrator/Clerk-Treasurer