

Library 55110

Department: Public Library

Program Manager: Library Director

General Program Description:

The Library is a body politic overseen by an 8- person Library Board with 6 appointed by the Mayor, the 7th being the School Administrator or designee and an 8th member appointed by the Calumet County Board. The Library Director manages the day-to-day operations of the Library. Statutorily, The City of Brillion must provide funding at the average of the amount received from the City for the last 3 years. The Library has been operating at this level for several years.

Funds are received from area counties for serving the rural residents of the County. The library serves Brown County residents, but does not receive reimbursement because they maintain a county library system and the statues only cover residents not residing in a municipality having a library. The Calumet County payment is based on a complicated formula which uses the average cost of circulation amongst the 3 county libraries. The total levied amount each library receives is determined by the percentage of rural residents served. Brillion is now receiving 100% of the operating cost of serving rural residents. In 2001, Manitowoc County began reimbursing Brillion for serving rural Manitowoc County residents at 100% of the cost per circulation. In 2010, the Library received \$48254 from Calumet County and \$54536 from Manitowoc County. They also received \$130 from the Winnefox System for Winnebago County rural circulations that took place during that year. Annually, the Library has been placing part of the Manitowoc County funds in a reserve that has been designated for technology and building improvements.

The Brillion Library is a member of the Manitowoc-Calumet Library System, which is funded by the State of Wisconsin. In July of 2009, the System moved into its own headquarters in Two Rivers and hired a new staff. Currently, The System pays for most of the Library System's T-1 lines, Internet access, which are part of a consortium with libraries in the Eastern Shores Library System. The System also provides some Interlibrary Loan service, delivery, technology, continuing education opportunities and provides direct grants to the Brillion Library.

Direct grants became reimbursement grants in 2009 with the System reimbursing the library for funds used for continuing education, summer programming, and technology. Any System-wide LSTA grants also provide funds. Currently, the Library is a part of a jobs grant and an accessibility grant, which put a portable speaker system in the library.

The Library is a part of the LARS system, which is a system-wide shared catalog and circulation system. As a LARS member, the Library pays annual maintenance costs on hardware, software and, maintenance. The library is also responsible for a share of the future upgrade costs. These costs are apportioned according to a formula agreed upon in a LARS consortium agreement. As a part of the agreement, the library takes part in the work and governance of the consortia.

The library system also belongs to the State Public Library Consortium. Netlibrary, overdrive, and ask away services are provided to the libraries through this consortium at a cost to the Brillion Library. Because we are working together, these costs are

The Brillion Library receives funds from the interest earned by The Brillion Library Trust, which are generally used to purchase library books, magazines and audiovisual materials. In 2008, \$6136.28 was used to purchase library materials. In 2010, The Library anticipates

spending around \$4200. The Library also has received funds from CACHF for health materials. These grants are done in conjunction with the other 3 Libraries of the Calumet County area.

“The Brillion Public Library strives to improve the community life by providing free and equal access to information, ideas, and knowledge through books, programs, and other resources” is the Library's current mission statement.

STAFFING:

- 1.0 Library Director
- 1.25 Library Assistant I
- .40 Library Clerk (Substitute)
- .625 High School Student Aide
- .30 Custodial Helper
- .075 Maintenance
- 3.65 FTE

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| 2010 Objectives/Accomplishments |
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1. *Programs and Services:*
 - Updated the business and Large print collections.
 - Held a successful summer reading program, which had good participation by the Tweens.
 - Compiled and wrote a grant to digitize history materials
 - Held 3 different Storytime sessions during the year
2. *Budget, Building & Equipment*
 - Offered and held computer classes throughout the year as well as a series of job hunting classes.
 - Held digital camera and beginning computer programs
 - Added benches to the library property
 - Spruced up the outside area of the library
 - Updated the Library fax machine
 - The Library added a portable speaker system through a MCLS grant.
3. *Personnel:*
 - Held staff education on computers and programs.

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| 2011 Goals & Objectives |
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1. *Programs and Services:*
 - a. To update, improve and promote the following library collections: JFiction, NF 300-600; Consumer; Adult Fiction; Music CD's; Parents
 - b. To digitize local history materials
 - c. To offer 3 programs to the public on topical issues
 - d. To target stay-at home parents
 - e. To offer a summer reading program for youth
2. *Budget, Building & Equipment:*
 - a. To offer computer training for the public
 - d. To continue to improve the building and grounds of the library.
3. *Personnel:*
 - a. To identify desired staff technology competencies.

Budget Highlights:

Capital:

Vacuum \$400

MCLS Server (Share) From Library reserves \$600

Reserves: Put \$12,490 in for future expenditures

Library Income:

City of Brillion (3 year average) \$126,232

Calumet County: \$45,139

Manitowoc County: \$48,297

County Operating revenue \$ 80,946 Reserves revenue 12,490

Total County Revenue: \$93,436 2010 revenue \$102,790 (decrease of \$9,354 over 2010)

Fines & Machine Income: \$6,540

Manitowoc County (technology and building reserves) \$12,490

Donations \$450 Library grants from the system \$750

