

## **Building Inspector** 52401

**Department:** Building Inspection

**Program Manager:** Building Inspector  
City Administrator (Zoning Administrator)

**General Program Description:**

The Building Inspector approves all permits: electrical, building, occupancy, plumbing, heating, etc. Assists the Zoning Administrator in the issuance of code violations and in updating codes and ordinances. Works with the Plan Commission on zoning and site review.

**Staffing:**

1 PT- Building Inspector

### **2010 Significant Accomplishments**

1. Conducted 240 building permit review and inspections.
2. Assisted with the City Hall Renovation Project.
3. Attended the 2010 Plumbing Inspectors Institute through the League of Wisconsin Municipalities, 2010 Building Inspectors Institute through the League of Wisconsin Municipalities, Electrical Inspectors training through Electrical Inspectors Association, State Building Code Update training.

### **2011 Goals & Objectives**

1. Continue to develop a Building Permit Guide to educate property owners on important information needed to begin improvement projects.
2. Revise building permit fee structure.

**Budget Highlight:**

None.

## **Emergency Management**

**52900**

**Department:** Emergency Management

**Program Manager:** Fire Chief

**General Program Description:**

The responsibilities of Emergency Management Director is to provide direction and resources in the event of a natural or man-made disaster in the City of Brillion. Together with all Department Heads, the Mayor and the Chairpersons of all Committees, decide action to be taken, whenever incidents occur that are outside of normal activities.

**Staffing:**

1 PT – Emergency Management Director (Fire Chief)

**2010 Significant Accomplishments**

1. Review/update of the City of Brillion Emergency Management Plan.
2. Coordinated emergency needs/procedures with Calumet County Emergency Management.

**2011 Goals & Objectives**

1. Annual update of the City of Brillion Emergency Management Plan.
2. Continue to work with Calumet County Emergency Management Director to ensure coordination between City & County's plans.
3. Coordinate emergency needs/procedures with Calumet County Emergency Management.
4. Evaluate/select/attend appropriate training offered by various government agencies.

**City of Brillion  
2011 Budget  
General Fund Expenditures /Detail**

Account Description		2007 Actual	2008 Actual	2009 Actual	2010 Adopted	2010 6/30/2010	2010 Est Yr End	2011 Adopted
<b>52401 - Building Inspector</b>								
110	Salaries & Wages	\$ 30,633	\$ 53,874	\$ 37,619	\$ 19,282	\$ 20,817	\$ 42,050	\$ 19,668
150	Wisconsin Retirement	\$ -	\$ -	\$ 3,705	\$ 2,121	\$ 2,290	\$ 4,626	\$ 2,281
151	Social Security	\$ 2,343	\$ 4,121	\$ 2,878	\$ 1,475	\$ 1,592	\$ 3,217	\$ 1,505
310	Office Supplies	\$ 1	\$ 62	\$ 8	\$ 300	\$ -	\$ -	\$ 300
313	Supplies, Fees & Expense	\$ 235	\$ 320	\$ 1,006	\$ 750	\$ 6	\$ 11	\$ 250
322	Education	\$ 277	\$ -	\$ 265	\$ 400	\$ 80	\$ 162	\$ 400
		<b>\$ 33,489</b>	<b>\$ 58,377</b>	<b>\$ 45,481</b>	<b>\$ 24,328</b>	<b>\$ 24,785</b>	<b>\$ 50,065</b>	<b>\$ 24,404</b>

170.24%      104.80%      9.55%      0.31%

Note: #110 - Wages; offset by Building Permit Fees (Revenue Account #44301)

<b>52900- Emergency Management</b>								
110	Salaries & Wages	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -
151	Social Security	\$ -	\$ -	\$ -	\$ 77	\$ -	\$ -	\$ -
216	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
220	Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
310	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
312	Printing Notices, Etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
313	Supplies, Fees & Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
322	Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
330	Mileage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
352	Machinery & Equip R & M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
365	Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,077</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>

Note: EM Responsibilities part of Fire Chief responsibilities.      #DIV/0!      -100.00%      0.00%      -7.11%