

ARTICLE X. APPROVAL OF PLAN DATA

Sec. 106-242. Administration.

Plan data shall be submitted to the building inspector who shall transmit all applications and their accompanying plans to the plan commission for their review. Plan data to be submitted with all plan review applications shall include the following unless waived by the building inspector:

- (1) Site plan drawn to a recognized engineering scale.
- (2) Name of project noted.
- (3) Owner's and/or developer's name and address noted.
- (4) Architect and/or engineer's name and address noted.
- (5) Date of plan submittal.
- (6) Scale of drawing noted on plan.
- (7) Existing and proposed topography shown at a contour interval not less than two feet.
- (8) The characteristics of soils related to contemplated specific uses.
- (9) Total number of parking spaces noted.
- (10) The type, size and location of all structures with all building dimensions shown.
- (11) Indicate height of buildings.
- (12) Existing and proposed street names indicated.
- (13) Indicate existing and proposed public rights-of-way and widths.
- (14) North arrow shown.
- (15) Locate existing and general location of proposed sanitary sewers, storm sewers and water mains.
- (16) Locate any proposed stormwater management facilities, including detention/retention areas.
- (17) Locate existing trees.
- (18) Note location, extent, and type of proposed plantings.
- (19) Note location of pedestrian sidewalks and walkways.
- (20) A graphic outline of any development staging/phases which is planned is required to be shown on the site plan.
- (21) Architectural plans, elevations and perspective drawings and sketches illustrating the design and character of proposed structures. Building facade material shall also be shown.

(Ord. No. OR98-24, § I(106.1003), 10-26-1998)

Sec. 106-243. Review and findings.

The plan commission shall review the referred plans at the first regular meeting of that body following submittal of the plans. The plan commission shall render a decision no later than the following regular meeting. The plan commission shall not approve any plans unless they find after viewing the application that the structure or use, as planned, will not violate the intent and purpose of this chapter.

(Ord. No. OR98-24, § I(106.1004), 10-26-1998)

Sec. 106-244. Sureties.

The plan commission may impose time schedules for the completion of buildings, parking areas, open space utilization and landscaping. The plan commission may require appropriate sureties to guarantee that improvements will be completed on schedule.

(Ord. No. OR98-24, § I(106.1005), 10-26-1998)

Sec. 106-245. Appeal.

Any person aggrieved by any decisions of the city plan commission related to plan review may appeal the decision to the zoning board of appeals. Such appeal shall be filed with the city administrator within 30 days after filing of the decision with the building inspector.

(Ord. No. OR98-24, § I(106.1006), 10-26-1998)

Sec. 106-246. Approval expiration.

All plan approvals of the plan commission shall expire if the proposed project has not started construction within 12 months of the date of approval and finished construction within 18 months of the date construction started unless otherwise agreed upon at the time of approval.

(Ord. No. OR98-24, § I(106.1007), 10-26-1998)

Secs. 106-247--106-263. Reserved.

ARTICLE XI. PERFORMANCE STANDARDS

Sec. 106-264. Compliance with article provisions.

This chapter permits specific uses in specific districts. These performance standards are designed to limit, restrict and prohibit the effects of those uses outside their premises or district. All structures, land, air and waters shall hereafter, in addition to their use and site regulations, comply with the performance standards of this article.

(Ord. No. OR98-24, § I(106.1101), 10-26-1998)

Sec. 106-265. Air pollution.

No person or activity shall emit any fly ash, dust, fumes, vapors, mists or gases in such quantities so as to substantially contribute to exceeding state or federal air pollution standards.

(Ord. No. OR98-24, § I(106.1102), 10-26-1998)

Sec. 106-266. Fire and explosive hazards.

All activities involving the manufacturing, utilization, processing or storage of flammable or explosive materials shall be provided with adequate safety devices against the hazard of fire and explosion and with adequate firefighting and fire suppression equipment and devices that are standard in the industry. All materials that range from active to intense burning shall be manufactured, utilized, processed or stored only within completely enclosed buildings which have incombustible exterior walls and an automatic fire extinguishing system. The aboveground storage capacity of materials that produce flammable or explosive vapors shall not exceed 50,000 gallons.

(Ord. No. OR98-24, § I(106.1103), 10-26-1998)

Sec. 106-267. Glare and heat.

No activity shall emit glare or heat that is visible or measurable outside its premises except activities which may emit direct or sky reflected glare which shall not be visible outside their district. All operations producing intense glare or heat shall be conducted within a completely enclosed building. Exposed sources of light shall be shielded so as not to be visible outside their premises.

(Ord. No. OR98-24, § I(106.1104), 10-26-1998)

Sec. 106-268. Water quality protection.

- (a) No activity shall locate, store, discharge or permit the discharge of any treated, untreated or inadequately treated liquid, gaseous or solid materials of such nature, quantity, obnoxiousness, toxicity or temperature that might run off, seep, percolate or wash into surface or subsurface waters so as to contaminate, pollute or harm such waters or cause nuisances such as objectionable shore deposits, floating or submerged debris, oil or scum, color, odor, taste or unsightliness, or be harmful to human, animal, plant or aquatic life.
- (b) In addition, no activity shall withdraw water or discharge any liquid or solid materials so as to exceed or contribute toward the exceeding of the minimum standards set forth in Wis. Admin. Code ch. NR 102.

(Ord. No. OR98-24, § I(106.1105), 10-26-1998)

Sec. 106-269. Noise.

No activity in any manufacturing district shall produce a sound level outside the district

boundary that exceeds the following sound level measured by a sound level meter and associated octave level filter:

TABLE INSET:

Octave Band Frequency (cycles per second)	Sound Level (decibels)
0 to 75	79
75 to 150	74
150 to 300	66
300 to 600	59
600 to 1,200	53
1,200 to 2,400	47
2,400 to 4,800	41
Above 4,800	39

No activity in any other district shall produce a sound level outside its premises that exceeds the following:

TABLE INSET:

Octave Band Frequency (cycles per second)	Sound Level (decibels)
0 to 75	72
75 to 150	67
150 to 300	59
300 to 600	52
600 to 1,200	46
1,200 to 2,400	40
2,400 to 4,800	34
Above 4,800	32

All noise shall be so muffled or otherwise controlled as not to become objectionable due to intermittence, duration, beat frequency, impulse character, periodic character or shrillness.

(Ord. No. OR98-24, § I(106.1106), 10-26-1998)

Sec. 106-270. Odors.

No activity shall emit any odorous matter of such nature or quantity as to be offensive, obnoxious or unhealthful outside their premises. The guide for determining odor measurement and control shall be Wis. Admin. Code ch. NR 154 and amendments thereto.

(Ord. No. OR98-24, § I(106.1107), 10-26-1998)

Sec. 106-271. Radioactivity and electrical disturbances.

No activity shall emit radioactivity or electrical disturbances outside its premises that are dangerous or adversely affect the use of neighboring premises.

(Ord. No. OR98-24, § I(106.1108), 10-26-1998)

Sec. 106-272. Vibration.

No activity in any district, except I-2 heavy industrial district, shall emit vibrations which are discernible without instruments outside its premises. No activity shall emit vibrations which exceed the following displacement measured with a three-component measuring system:

TABLE INSET:

Frequency (cycles per second)	Displacement (inches)	
	Outside the Premises	Outside the District
0 to 10	0.0020	0.0004
10 to 20	0.0010	0.0002
20 to 30	0.0006	0.0001
30 to 40	0.0004	0.0001
40 to 50	0.0003	0.0001
50 and over	0.0002	0.0001

(Ord. No. OR98-24, § I(106.1109), 10-26-1998)

Sec. 106-273. Lighting.

No exterior lighting used for parking lots, recreational facilities, product display or security shall be permitted to spill over on operators of motor vehicles, pedestrians and uses of land in the vicinity of the light source. These requirements shall not apply to lighting placed in a public right-of-way for public safety or approved municipal recreation facilities.

- (1) *Type.* Shielded luminaries, or luminaries with cutoff optics and careful fixture placement, shall be required so as to facilitate compliance with this section.
- (2) *Orientation.* Exterior lighting fixtures shall be oriented so that the lighting element (or a transparent shield) does not throw rays onto neighboring properties. Light rays shall not be directed into street rights-of-way or upward into the atmosphere.
- (3) *Minimum lighting standards.* All areas designated on approved site plans for vehicular parking, loading or circulation, and used for any such purpose after sunset, shall provide artificial illumination in such areas at a minimum intensity of 0.4 footcandles, exclusive of approved antivandal lighting. This standard shall not apply to properties in agricultural and single-family residential districts.
- (4) *Intensity of illumination.* The intensity of illumination, measured at the property line, shall not exceed 0.5 footcandles.
- (5) *Location.* Light fixtures shall not be permitted within required buffer yards.
- (6) *Flashing, flickering and other distracting lighting.* Flashing, flickering and other distracting lighting which may distract motorists is prohibited.

- (7) *Nuisances.* Lighting which creates or becomes a public nuisance is not permitted.
- (8) *Low voltage accent lighting.* Low voltage accent lighting (12 volts or less) is exempt from the requirements of this section.
- (9) *Nonconforming lighting.* All lighting fixtures approved prior to the adoption the ordinance from which this chapter is derived shall be treated as and regulated as legal nonconforming uses. (See sections 106-220 and 106-221.)
- (10) *Recreation or sports lighting.* Recreation or sports lighting must be turned off at 10:30 p.m.

(Ord. No. OR98-24, § I(106.1110), 10-26-1998)

Secs. 106-274--106-289. Reserved.

ARTICLE XII. CONSTRUCTION SITE EROSION CONTROL

Sec. 106-290. Findings and purpose.

- (a) The city finds runoff from construction sites carries a significant amount of sediment and other pollutants to the waters of this state and the waters of the city.
- (b) It is the purpose of this article to preserve the natural resources; to protect the quality of the waters of the state and the city; and to protect and promote the health, safety and general welfare of the people of the city, to the extent practicable, by minimizing the amount of sediment and other pollutants carried by runoff or discharged from construction sites to lakes, streams and wetlands.

(Ord. No. OR98-24, § I(106.1201), 10-26-1998)

Sec. 106-291. Inspection.

The building inspector shall inspect construction sites at least once each month during the period starting March 1 and ending October 31 and at least twice each month during the period beginning November 1 and ending February 28 to ensure compliance with the approved control plan. If land disturbing and land development activities are being carried out without a permit, the building inspector shall institute the appropriate enforcement action.

(Ord. No. OR98-24, § I(106.1205), 10-26-1998)

Sec. 106-292. Enforcement.

- (a) The city may post a stop work order if any land disturbing or land development activity regulated by this chapter is undertaken without a permit; the control plan is not being implemented in a good faith manner; or the conditions of a permit are not being met.
- (b) If the permittee does not cease the activity or comply with the control plan or permit conditions within ten calendar days after being notified, the city may revoke the permit.

- (c) Where no permit has been issued and the landowner or land user fails to cease within ten calendar days, the building inspector may request the city attorney to obtain a cease and desist order.
- (d) The common council or the zoning board of appeals may retract a stop work order or a permit revocation.
- (e) Ten calendar days after posting a stop work order, the city may issue to the landowner or land user a notice of intent to perform work necessary to comply with the erosion control requirements of this article. The city may enter onto the land and commence the required work after 14 calendar days from issuing the notice of intent. The costs of the work performed by the city, plus interest at the rate authorized by the common council, shall be billed to the landowner or land user. If a landowner or land user fails to pay the amount due, the city clerk/treasurer shall enter the amount due on the tax rolls and collect it as a special assessment against the property pursuant to Wis. Stats. § 66.60(16).
- (f) Any person violating any of the erosion control provisions of this chapter shall be subject to a forfeiture of not less than \$100.00 nor more than \$500.00, together with the costs of prosecution for each offense. Each day a violation continues to exist shall constitute a separate offense.
- (g) Compliance with the erosion control provisions of this article may also be enforced by injunction.

(Ord. No. OR98-24, § I(106.1206), 10-26-1998)

Sec. 106-293. Appeals.

The zoning board of appeals shall hear and decide appeals where it is alleged that there is an error in any order, decision or determination made by the building inspector in administering this article. Upon appeal, the board of appeals may issue variances from the provisions of this article which are consistent with the findings required for variances in section 106-120 et seq. The board of appeals shall use the rules, procedures, duties and powers authorized by law in hearing and deciding appeals and authorizing variances. Any applicant, permittee, landowner or land user may appeal any order, decision or determination made by the building inspector in administering this article.

(Ord. No. OR98-24, § I(106.1207), 10-26-1998)

Secs. 106-294--106-309. Reserved.

ARTICLE XIII. ZONING BOARD OF APPEALS

Sec. 106-310. Establishment.

There is hereby established a zoning board of appeals for the city for the purpose of hearing appeals and applications, and for granting variances and exceptions to the provisions of this chapter.

(Ord. No. OR98-24, § I(106.1301), 10-26-1998)

Sec. 106-311. Membership.

The zoning board of appeals shall consist of five members appointed by the mayor and subject to confirmation by the common council.

- (1) Terms shall be for staggered three-year periods.
- (2) The chairman shall be designated by the mayor.
- (3) Alternate members. The mayor shall appoint a first alternate member and a second alternate member to act only when a regular member is absent or refuses to vote because of interest. The second alternate member may act only when the first alternate is unable to act or is already sitting.
- (4) Secretary. The board may employ a secretary and other employees if funds are available. Otherwise, the municipal clerk acts as secretary. The clerk may designate someone to fulfill the duties of the secretary.
- (5) The building inspector shall attend all meetings for the purpose of providing technical assistance when requested by the board.
- (6) Official oaths shall be taken by all members in accordance with Wis. Stats. § 19.01 within ten days of receiving notice of their appointment.
- (7) Vacancies shall be filled for the unexpired term in the same manner as appointments for a full term.

(Ord. No. OR98-24, § I(106.1302), 10-26-1998)

Sec. 106-312. Organization.

- (a) *Rules of procedure.* The zoning board of appeals shall organize and adopt rules of procedure for its own government in accordance with the provisions of this chapter.
- (b) *Meetings.* Meeting shall be held at the call of the chairman and shall be open to the public.
- (c) *Minutes.* Minutes of the proceedings and a record of all actions shall be kept by the secretary or other designated person, showing the vote of each member upon each question, the reasons for the board's determination, and its finding of facts. These records shall be immediately filed in the office of the city clerk/treasurer and shall be a public record.
- (d) *Voting.* The concurring vote of four members of the board shall be necessary to reverse any order, requirement, decision or determination of any administrative official, grant a variance or make an interpretation.

(Ord. No. OR98-24, § I(106.1303), 10-26-1998)

Sec. 106-313. Powers.

The zoning board of appeals shall have the following powers:

- (1) *Errors.* To hear and decide appeals when it is alleged there is error in any order, requirement, decision or determination made by any administrative official.
- (2) *Variances.* To hear and grant appeals for variances as will not be contrary to the public interest, when, owing to special conditions, a literal enforcement will result in practical difficulty or unnecessary hardship, so that the spirit and purposes of this chapter shall be observed and the public safety, welfare and justice secured.
- (3) *Substitutions.* To hear and grant applications for substitution of more restrictive nonconforming uses for existing nonconforming uses, provided that no structural alterations are to be made, and the city plan commission has made a review and recommendation. Whenever the board permits such a substitution, the use may not thereafter be changed without application.
- (4) *Permits.* The board may reverse, affirm wholly or partly modify the requirements appealed from, and may issue or direct the issue of a permit.
- (5) *Assistance.* The board may request assistance from other city officials, departments, commissions and boards.
- (6) *Oaths.* The chairman may administer oaths and compel the attendance of witnesses.

(Ord. No. OR98-24, § I(106.1304), 10-26-1998)

Sec. 106-314. Appeals and applications.

Appeals of the decision of the building inspector or any administrative official concerning the literal enforcement of this chapter may be made by any person aggrieved or by any officer, department, board or bureau of the city. Such appeals shall be filed with the secretary within 30 days after the date of written notice of the decision or order of the building inspector or any administrative official. Applications may be made by the owner or lessee of the structure, land or water to be affected at any time and shall be filed with the secretary. Such appeals and applications shall include the following:

- (1) Name and address of the appellant or applicant and all abutting and opposite property owners of record.
- (2) Plat of survey or sketch drawing prepared by a registered land surveyor showing all of the information required under section 106-40 for a building permit.
- (3) Additional information required by the city plan commission, city engineer, zoning board of appeals or building inspector.

(Ord. No. OR98-24, § I(106.1305), 10-26-1998)

Sec. 106-315. Hearings.

The zoning board of appeals shall fix a reasonable time and place for the hearing, shall give public notice thereof as specified in section 106-362, and shall give due notice to the parties in interest, the building inspector and the city plan commission. At the hearing the appellant may appear in person, by agent or by attorney.

(Ord. No. OR98-24, § I(106.1306), 10-26-1998)

Sec. 106-316. Notice to DNR.

The zoning board of appeals shall direct the applicant to transmit a copy of each application for a variance to conservancy regulations in shoreland or to floodland regulations, and a copy of all shoreland and floodland appeals, to the state department of natural resources (DNR) for review and comment at least ten days prior to any public hearings. Final action on the application shall not be taken for 30 days or until the DNR has made its recommendation, whichever comes first. A copy of all decisions relating to variances to conservancy regulation in a shoreland or to floodland regulations, and a copy of all decisions to shoreland and floodland appeals, shall be transmitted to the DNR within ten days of the date of such decision.

(Ord. No. OR98-24, § I(106.1307), 10-26-1998)

Sec. 106-317. Findings.

No variance to the provisions of this chapter shall be granted by the board unless it finds, beyond a reasonable doubt, that all the following facts and conditions exist, and it so indicates such in the minutes of its proceedings:

- (1) *Preservation of intent.* No variance shall be granted that is not consistent with the purpose and intent of the regulations for the district in which the development is located. No variance shall have the effect of permitting a use in any district that is not a stated permitted use, accessory use or conditional use in that particular district.
- (2) *Exceptional circumstances.* There must be exceptional, extraordinary or unusual circumstances or conditions applying to the lot or parcel, structure, use or intended use that do not apply generally to other properties or uses in the same district, and the granting of the variance should not be of so general or recurrent a nature as to suggest that this chapter should be changed.
- (3) *Economic hardship and self-imposed hardship not grounds for variance.* No variance shall be granted solely on the basis of economic gain or loss. Self-imposed hardships shall not be considered as grounds for the granting of a variance.
- (4) *Preservation of property rights.* The variance must be necessary for the preservation and enjoyment of substantial property rights possessed by other properties in the same district and same vicinity.
- (5) *Absence of detriment.* No variance shall be granted that will create substantial detriment to adjacent property or that will materially impair or be contrary to the

purpose and spirit of this chapter or the public interest.

- (6) *Additional requirements in floodland districts.* No variance shall be granted where:
- a. Filling and development contrary to the purpose and intent of the floodway district would result.
 - b. A change in the boundaries of the floodway district or the floodplain fringe district would result.
 - c. A lower degree of flood protection than a point two feet above the 100-year recurrence interval flood for the particular property would result.
 - d. Any action contrary to the provisions of Wis. Admin. Code ch. NR 116 would result.

(Ord. No. OR98-24, § I(106.1308), 10-26-1998)

Sec. 106-318. Wetland and floodland mapping disputes.

- (a) *Wetland disputes.* Whenever the board of appeals is asked to interpret a CD conservancy district boundary where an apparent discrepancy exists between the city's final wetland inventory map and actual field conditions, the city shall contact the state department of natural resources (DNR) to determine if the wetland inventory map is in error. If the DNR staff concurs that the particular area was incorrectly mapped as a wetland, the board of appeals shall direct the city plan commission to initiate appropriate action to rezone the property within a reasonable amount of time.
- (b) *Floodland disputes.* Whenever the board of appeals is asked to interpret a floodland boundary where an apparent discrepancy exists between the federal flood insurance study and actual field conditions, the following procedure shall be used. The floodland boundary shall be determined by use of the flood profiles contained in an engineering study or where such information is not available, by experience, flood maps or any other evidence available to the board of appeals. The person contesting the location of the district boundary shall be given the opportunity to present his own technical evidence. Where it is determined that the floodplain is incorrectly mapped, the board of appeals shall advise the city plan commission of its findings, and the city plan commission shall proceed to petition the common council for a map amendment.

(Ord. No. OR98-24, § I(106.1309), 10-26-1998)

Sec. 106-319. Decision.

The zoning board of appeals shall decide all appeals and applications within 30 days after the public hearing and shall transmit a signed copy of the board's decision to the appellant or applicant, building inspector and city plan commission.

- (1) Conditions may be placed upon any building permit ordered or authorized by this board.
- (2) Variances, substitutions or use permits granted by the board shall expire within

six months unless substantial work has commenced pursuant to such grant.

- (3) Applicants receiving variances in floodlands shall be notified, in writing, by the board of appeals that increased flood insurance premiums may result from the granting of the variance. The board shall keep a record of the notifications in its files.

(Ord. No. OR98-24, § I(106.1310), 10-26-1998)

Sec. 106-320. Review by court of record.

Any person aggrieved by any decision of the zoning board of appeals may present to the court of record a petition duly verified setting forth that such decision is illegal and specifying the grounds of the illegality. Such petition shall be presented to the court within 30 days after the filing of the decision in the office of the zoning board of appeals.

(Ord. No. OR98-24, § I(106.1311), 10-26-1998)

Secs. 106-321--106-337. Reserved.

ARTICLE XIV. CHANGES AND AMENDMENTS

Sec. 106-338. Authority.

Whenever the public necessity, convenience, general welfare or good zoning practice requires, the common council may, by ordinance, change the district boundaries or amend, change or supplement the regulations established by this chapter or amendments thereto. Such change or amendment shall be subject to the review and recommendation of the city plan commission.

(Ord. No. OR98-24, § I(106.1401), 10-26-1998)

Sec. 106-339. Initiation.

A change or amendment may be initiated by the common council or city plan commission or by a petition of one or more of the owners or lessees of property within the area proposed to be changed.

(Ord. No. OR98-24, § I(106.1402), 10-26-1998)

Sec. 106-340. Petitions.

Petitions for any change to the district boundaries or amendments to the regulations shall be filed with the city administrator, describe the premises to be rezoned or the regulations to be amended, list the reasons justifying the petition, specify the proposed use, and have attached the requirements of Wis. Stats. § 66.23.

(Ord. No. OR98-24, § I(106.1403), 10-26-1998)

Sec. 106-341. Review and recommendations.

The city plan commission shall review, in accordance with state law, all proposed changes and amendments within the corporate limits and shall recommend that the petition be granted as requested, modified and granted or denied.

(Ord. No. OR98-24, § I(106.1404), 10-26-1998)

Sec. 106-342. Hearings.

The common council shall hold a public hearing, in accordance with state law, upon each petition giving public notice thereof as specified in section 106-31, listing the time, place and the changes of amendments proposed. The common council shall also give at least ten days' prior written notice to the clerk of any municipality within 500 feet of any land to be affected by the proposed change or amendment.

(Ord. No. OR98-24, § I(106.1405), 10-26-1998)

Sec. 106-343. Common council's action.

As soon as possible after such public hearing, and after careful consideration of the city plan commission's recommendations, the common council shall act on the petition either approving, modifying and approving or disapproving of the petition.

(Ord. No. OR98-24, § I(106.1406), 10-26-1998)

Sec. 106-344. Floodland district boundary changes limited.

The common council shall not permit changes to the floodland district boundaries that are inconsistent with the purpose and intent of this chapter or in conflict with the applicable rules and regulations of the state department of natural resources (DNR) and the Federal Emergency Management Agency (FEMA).

(Ord. No. OR98-24, § I(106.1407), 10-26-1998)xx

Secs. 106-345--106-361. Reserved.

ARTICLE XV. PUBLIC HEARINGS

Sec. 106-362. Public hearings.

- (a) Notice of any public hearing which the common council, city plan commission or zoning board of appeals is required to hold under the terms of this chapter shall specify the date, time and place of the hearing, and the matter to be presented at the hearing. Pursuant to Wis. Stats. ch. 985, the notice shall be published as a class 2 notice.
- (b) The notice of public hearing shall be published in the official newspaper of the city once each week for two consecutive weeks, the last publication of which shall be at least one

week before the public hearing.

- (c) Notice of the public hearing shall be mailed to all parties in interest at least ten days before the hearing. Parties in interest shall be defined as the petitioner, the clerk of any municipality whose boundaries are within 500 feet of any lands included in the petition, the owners of all lands included in the petition, and all lands lying within 500 feet of lands included in the petition. The failure to give any notice to any property owner shall not invalidate the action taken by one of the aforementioned bodies.

(Ord. No. OR98-24, § I(106.1500), 10-26-1998)

Secs. 106-363--106-383. Reserved.

ARTICLE XVI. DEFINITIONS

Sec. 106-384. General definitions.

For the purpose of this chapter, certain words or phrases shall have meanings that either vary somewhat from their customary dictionary meanings or are intended to be interpreted to have a specific meaning. Words used in the present tense in this chapter include the future. The word "person" includes a firm, association, partnership, trust, company or corporation, as well as an individual. The word "he" includes the word "she." The word "shall" is mandatory, the word "should" is advisory, and the word "may" is permissive. Any words not defined in this section shall be presumed to have their customary dictionary definitions.

(Ord. No. OR98-24, § I(106.1601), 10-26-1998)

Sec. 106-385. Specific words and phrases.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory use or structure means a use or detached structure subordinate to the principal use of a structure, land or water and located on the same lot or parcel, and serving a purpose customarily incidental to the principal use or the principal structure. (See also *Minor structure*.)

Alley means a special public right-of-way affording only secondary access to abutting properties.

Art studio means an establishment engaged in the sale or exhibit of artworks such as paintings, sculpture, macrame, knitted goods, stitchery or pottery. Art studios are also engaged in the creations of such artworks and often offer instruction in their creation. Within the context of this chapter, art studio does not include nude modeling and other pornographic exhibits.

Assembly means, when used in describing an industrial operation, the fitting or joining of parts of a mechanism by means of fasteners, nuts and bolts, screws, glue, welding or other similar technique. Assembly shall not include the construction, stamping or reshaping of any of the component parts.

Babysitting means the act of providing care and supervision for fewer than four children. This definition does not apply when the babysitter is related to the child or when more than four children in one household are related.

Basement means that portion of any structure which is below grade or which is partly below and partly above grade but so located that the vertical distance from the grade to the floor is greater than the vertical distance from the grade to the ceiling.

Boardinghouse means a building other than a hotel or restaurant where meals or lodging are regularly furnished by prearrangement for compensation for not more than 12 persons not members of the family who are the principal occupants of the building. Boardinghouses are not open to transient customers such as those who would seek lodging at a motel or hotel.

Bond. See Surety.

Building means any structure having a roof supported by columns or walls used or intended to be used for the shelter or enclosure of persons, animals, equipment, machinery or materials.

Building height means the vertical distance measured from the mean elevation of the finished lot grade along the street yard face of the structure to the highest point of the roof.

Channel means those floodlands normally occupied by a stream, lakebed or other body of water under average annual high-water flow conditions while confined within generally well-established banks.

Clothing stores means retail stores where clothing is sold, such as department stores, dry goods and shoe stores, and dress, hosiery and millinery shops.

Community living arrangement means the following facilities licensed and operated or permitted under the authority of the state statutes: child welfare agencies under Wis. Stats. § 48.60, group foster homes for children under Wis. Stats. § 48.02(7m), and community-based residential facilities under Wis. Stats. § 50.01; but does not include day care centers, nursing homes, general hospitals, special hospitals, prisons or jails. The establishment of community living arrangements is governed by Wis. Stats. §§ 46.03(22), 59.97(15), 60.63 and 62.23(7)(i).

Conditional uses means uses of a special nature as to make impractical their predetermination as a permitted use in a district.

Condominium means a building or group of buildings, in which units are owned individually, and the structure, common areas and facilities are owned by all owners on a proportional, undivided basis. It is a legal form of ownership of real estate and not a specific building type or style. Each individual unit constitutes one dwelling unit.

Construction site control measure means a control measure used to meet the requirements of article XII of this chapter.

Control measure means a practice or combination of practices to control erosion and attendant pollution.

Control plan means a written description of the number, locations, sizes and other pertinent information of control measures designed to meet the requirements of the site

construction erosion control provisions of this chapter submitted by the applicant for review and approval by the city.

Day care center means an establishment providing care and supervision for four or more persons under the age of seven and licensed by the state pursuant to Wis. Stats. § 48.65.

Development means any manmade change to improved or unimproved real estate, including, but not limited to, construction of or addition or substantial improvements to buildings, other structures or accessory uses, mining, dredging, filling, grading, paving, excavating or drilling operations, or disposing of materials.

District, basic means a part of the city for which the regulations of this chapter governing the use and location of land and buildings are uniform (such as the residential, commercial and industrial district classifications).

District, overlay means districts providing for the possibility of superimposing certain additional requirements upon a basic zoning district without disturbing the requirements of the basic district. In the instance of conflicting requirements, the stricter of the conflicting requirements shall apply.

Drive-in restaurant means an establishment used for the sale, dispensing or serving of food, refreshments or beverages in or on disposable plates and cups; including those establishments where customers may serve themselves and may eat and drink the food, refreshments and beverages on or off the premises.

Dry land access means a vehicular access route which is above the regional flood elevation and which connects land located in the floodplain to land which is outside the floodplain, such as a road with its surface above the regional flood elevation and wide enough to accommodate wheeled vehicles.

Dwelling means a detached building, also called a duplex, designed or used exclusively as a residence or sleeping place, but does not include boardinghouses or lodgings, motels, hotels, tents, cabins or mobile homes.

Dwelling, bi-level means a two-level dwelling with one level above grade, and the other level half above grade and half below grade. The lowest level may or may not have exterior access. For the purpose of measuring living area, the building inspector will determine functional areas as set forth in the definition of "living area" and the first floor area will be considered to be the first level that is entirely above grade.

Dwelling, multiple-family means a residential building designed for or occupied by three or more families, with the number of families in residence not to exceed the number of dwelling units provided.

Dwelling, single-family means a detached building designed for or occupied exclusively by one family.

Dwelling, tri-level means a three-level dwelling with two levels above grade, and a third level half above grade and half below grade. The lowest level may or may not have exterior access.

Dwelling, two-family means a detached building containing two separate dwelling (or

living) units, designed for occupancy by not more than two families.

Election campaign period means, in the case of an election for office, the period beginning on the first day for circulation of nomination papers by candidates or the first day that candidates would circulate papers were papers to be required, and ending the day of the election. In the case of a referendum, the period beginning on the day on which the question to be voted upon is submitted to the electorate and ending on the day on which the referendum is held.

Encroachment means any fill, structure, building, use or development in the floodway.

Environmental control facility means any facility, temporary or permanent, which is reasonably expected to abate, reduce or aid in the prevention, measurement, control or monitoring of noise, air or water pollutants, solid waste or thermal pollution, radiation or other pollutants, including facilities installed principally to supplement or to replace existing property or equipment not meeting or allegedly not meeting acceptable pollution control standards or which are to be supplemented or replaced by other pollution control facilities.

Erosion means the detachment and movement of soil, sediment or rock fragments by water, wind, ice or gravity.

Essential services means services provided by public and private utilities necessary for the exercise of the principal use or service of the principal structure. These services include underground, surface or overhead gas, electrical, steam, water, sanitary sewerage, stormwater drainage, and communication systems and accessories thereto, such as poles, towers, wires, mains, drains, vaults, culverts, laterals, sewers, pipes, catchbasins, water storage tanks, conduits, cables, fire alarm boxes, police call boxes, traffic signals, pumps, lift stations and hydrants, but not including buildings.

Family means the body of persons related by blood, marriage or adoption or not more than four unrelated persons who live together in one dwelling unit as a single housekeeping entity.

Family day care home means a dwelling licensed as a day care center by the state pursuant to Wis. Stats. § 48.65, where care is provided for not more than eight children.

Farmers market means the temporary sale of farm products at a site other than where they were grown. The sale of farm produce grown on the premises or the sale of not more than five bushels per day of farm produce grown off the premises is not considered a farmers market.

Flea market means any premises where the principal use is the sale of new or used household goods, personal effects, tools, artwork, small household appliances, and similar merchandise, equipment or objects, in small quantities, in broken lots or parcels.

Flood means a temporary rise in stream flow or stage in lake level that results in water overtopping the banks and inundating areas adjacent to the stream channel or lake bed.

Flood insurance study means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations; or an examination, evaluation and determination of mudslide or mud flow, and/or flood-related erosion hazards. Such studies shall result in the publication of a flood insurance rate map showing the intensity of flood hazards in either numbered or unnumbered A zones.

Flood profile means a graph showing the relationship of the floodwater surface elevation of a flood event of a specified recurrence interval to the stream bed and other significant natural and manmade features along a stream.

Flood protection elevation means a point two feet above the surface elevation of the 100-year recurrence interval flood. This safety factor, also called "freeboard," is intended to compensate for the many unknown factors that contribute to flood heights greater than those computed. Such unknown factors may include ice jams, debris accumulation, wave action and obstructions of bridge openings.

Flood stage means the elevation of the floodwater surface above the officially established datum plane, which is mean sea level, 1929 adjustment, on the supplementary floodland zoning map.

Floodlands means all lands contained in the regional flood or 100-year recurrence interval flood. For the purpose of zoning regulation, the floodlands are divided into the floodway overlay district and the floodplain fringe overlay district.

Floodplain fringe means those floodlands, outside the floodway, subject to inundation by the 100-year recurrence interval flood. For the purpose of this chapter, the floodplain fringe is included in the floodplain fringe overlay district.

Floodproofing means measures designed to prevent and reduce flood damage for those uses which cannot be removed from or which, of necessity, must be erected in the floodplain, ranging from structural modifications through installation of special equipment or materials to operations and management safeguards, such as the following: reinforcing of basement walls; underpinning of floors; permanent sealing of all exterior openings; use of masonry construction; erection of permanent watertight bulkheads, shutters and doors; treatment of exposed timbers; elevation of flood vulnerable utilities; use of waterproof cement; adequate fuse protection; sealing of basement walls; installation of sump pumps; placement of automatic swing check valves; installation of sealtight windows and doors; installation of wire reinforced glass; relocation and elevation of valuable items; waterproofing, disconnecting, elevation or removal of all electrical equipment; avoidance of the use of flood vulnerable areas; temporary removal or waterproofing of merchandise; operation of emergency pump equipment; closing of backwater sewer valves; placement of plugs and flood drainpipes; placement of moveable watertight bulkheads; erection of sandbag levees; and the shoring of weak walls or structures. Floodproofing of structures shall be extended at least two feet above the elevation of the regional flood. Any structure that is located entirely or partially below the flood protection elevation shall be anchored to protect it from larger floods.

Floodway means a designated portion of the 100-year flood that will safely convey the regulatory flood discharge with small, acceptable upstream and downstream increases, limited in the state to 0.01 foot unless special legal measures are provided. The floodway, which includes the channel, is that portion of the floodplain not suited for human habitation. All fill, structures and other development that would impair floodwater conveyance by adversely increasing flood stages or velocities, or would itself be subject to flood damage, should be prohibited in the floodway.

Foster family home means the primary domicile of a foster parent which is for four or fewer foster children and which is licensed pursuant to Wis. Stats. § 48.62.

Frontage means the smallest dimension of a lot abutting a public street measured along the street right-of-way line. For lots abutting a lake or stream, the smallest dimension measured along the shoreline.

Garage, private means a structure primarily intended for and used for the enclosed storage or shelter of the private motor vehicles of the families resident upon the premises.

Garage, public or commercial means any garage other than a private garage.

Garage sale. See *Rummage sale.*

Gift stores means retail stores where items such as art, antiques, jewelry, books and notions are sold.

Group assembly means a company of persons gathered together for any purpose for a period of two or more hours.

Group foster home means any facility operated by a person required to be licensed by the state pursuant to Wis. Stats. § 48.62 for the care and maintenance of five to eight foster children.

Hardware stores means retail stores where items such as plumbing supplies, heating supplies, electrical supplies, sporting goods and paints are sold.

Home industry means a home occupation that is carried out in a structure separate from the principal structure; or the manufacture or assembly of a product, often on a contract basis, in a residence; or an occupation of a more intense nature than is normally defined as a home occupation.

Home occupation means any occupation for gain or support conducted entirely within buildings by resident occupants which is customarily incidental to the principal use of the premises.

Housing for the elderly means a dwelling unit designed and constructed to be occupied by elderly persons. An elderly person is a person who is 62 years of age or older on the date such person intends to occupy the premises or a family, the head of which or his spouse, is an elderly person.

Junkyard or salvage yard means an area consisting of buildings, structures or premises where junk waste and discarded or salvage materials are bought, sold, exchanged, stored, baled, packed, disassembled or handled, including automobile wrecking yards and house wrecking and structural steel materials and equipment yards, but not including the purchase or storage of used furniture and household equipment or used cars in operable condition. Junkyards are not permitted in the city.

Land developing activity means the construction of buildings, roads, parking lots, paved storage area and similar facilities.

Land disturbing activity means any manmade change of the land surface including removing vegetative cover, excavating, filling and grading, but not including agricultural activities such as planting, growing, cultivating and harvesting of crops; growing and tending of gardens; harvesting of trees; and landscape modifications.

Land user means any person operating, leasing, renting or having made other arrangements with the landowner by which the landowner authorizes use of his land.

Landowner means any person holding title to or having an interest in land.

Letter of map amendment (LOMA) means official notification from the Federal Emergency Management Agency (FEMA) that a flood hazard boundary map or flood insurance rate map has been amended.

Living area means the total area bounded by the exterior walls of a building at the floor levels, but not including basement, utility rooms, garages, porches, breezeways and unfinished attics.

Loading area means a completely off-street space or berth on the same lot as the principal use it serves for the loading or unloading of freight carriers, having adequate ingress and egress to a public street or alley.

Lot means a parcel of land on which a principal building and its accessory building are placed, together with the required open spaces, provided that no such parcel shall be bisected by a public street and should not be included in any portion of a public right-of-way. No lands dedicated to the public or reserved for roadway purposes should be included in the computation of lot size.

Lot, corner means a lot abutting two or more streets at their intersection, provided that the corner of such intersection shall have an angle of 135 degrees or less, measured on the lot side. (See illustration no. 106.1.)

ILLUSTRATION NO. 106.1
ILLUSTRATION OF TYPICAL CORNER,
DOUBLE FRONTAGE, FLAG AND INTERIOR LOTS

Lot, double frontage means a parcel of land, other than a corner lot, with frontage on more than one street or with frontage on a street and a navigable body of water. (See illustration no. 106.1)

Lot width means the width of a parcel of land measured at the setback line.

Machine shops means shops where lathes, presses, grinders, shapers and other wood and metal working machines are used such as blacksmith, tinsmith, welding and sheet metal shops; plumbing, heating and electrical repair shops; and overhaul shops.

Manufacturing means, when used in describing an industrial operation, the making or processing of a product with machinery.

Minor structures means any small, movable accessory erection or construction such as birdhouses, tool houses, pet houses, play equipment, arbors, and walls and fences.

Motel means a series of attached, semiattached or detached sleeping units for the accommodation of transient guests.

Navigable water means Lake Superior, Lake Michigan, all natural inland lakes within

the state, and all rivers, streams, ponds, sloughs, flowages and other waters within the territorial limits of this state, including the state portion of boundary waters, which are navigable under the laws of this state. The state supreme court has declared navigable all bodies of water with a bed differentiated from adjacent uplands and with levels of flow sufficient to support navigation by a recreational craft of the shallowest draft on an annually recurring basis. (Muench v. Public Service Commission, 261 Wis. 492 (1952), and DeGaynor and Co., Inc. v. Department of Natural Resources, 70 Wis. 2d 936 (1975).) For the purpose of this chapter, rivers and streams will be presumed to be navigable if they are designated as either continuous or intermittent waterways on the United States Geological Survey quadrangle maps until such time that the state department of natural resources has made a determination that the waterway is not, in fact, navigable.

Nonconforming uses or structures means any structure, land or water lawfully used, occupied or erected at the time of the effective date of the ordinance from which this chapter is derived or amendments thereto which does not conform to the regulations of this chapter or amendment thereto. Any such structure conforming in respect to use but not in respect to frontage, width, height, area, yard, parking, loading or distance requirements is considered a nonconforming structure and not a nonconforming use.

Ornamental fence means a fence intended to decorate, accent or frame a feature of the landscape. Ornamental fences are often used to identify a lot corner or lot line or frame a driveway, walkway or planting bed. Ornamental fences are those with more than 50 percent of their surface area open for free passage of light and air. Ornamental fences are often of the picket, rail or wrought iron type.

Parking lot means a structure or premises containing ten or more parking spaces open to the public. Such spaces may be for rent for a fee.

Parties in interest means all abutting property owners, all property owners within 500 feet, and all property owners of opposite frontages.

Premises means a lot, parcel, tract or plot of land, together with the buildings and structures thereon.

Processing means, when used in describing an industrial operation, the series of continuous actions that changes one or more raw materials into a finished product. The process may be chemical as in the processing of photographic materials; it may be a special method such as processing butter or cheese; or it may be a mechanical process such as packaging a base product.

Professional home offices means residences of clergymen, architects, landscape architects, professional engineers, registered land surveyors, lawyers, real estate agents, artists, teachers, authors, musicians or persons in other recognized professions used to conduct their professions where the office use is incidental to the residential use of the premises.

Rear yard means a yard extending across the full width of the lot, the depth of which shall be the minimum horizontal distance between the rear lot line and a line parallel thereto through the nearest point of the principal structure. This yard is opposite the street yard or one of the street yards on a corner lot. (See illustration no. 106.2.)

Regional flood means the flood determined to be representative of large floods known

to have generally occurred in the state and which may be expected to occur on a particular stream because of like physical characteristics. The flood frequency of the regional flood is once in every 100 years. This means that in any given year, there is a one percent chance that the regional flood may occur or be exceeded. During a typical 30-year mortgage period, the regional flood has a 26 percent chance of occurrence.

Rummage sale means the occasional sale of personal property at a residence conducted by one or more families in a neighborhood. Rummage sales do not exceed four consecutive days in length and are not conducted more often than three times per year. Rummage sales do not involve the resale of merchandise acquired for that purpose. Rummage sales are also known as garage sales. Flea markets are not rummage sales.

Runoff means the rainfall, snow melt or irrigation water flowing over the ground surface.

Seat means furniture upon which to sit having a linear measurement not less than 24 inches across the surface used for sitting.

Setback or street yard means a yard extending across the full width of the lot, the depth of which shall be the minimum horizontal distance between the existing or proposed street or highway line and a line parallel thereto through the nearest point of the principal structure. Corner lots and double frontage lots have two such yards. (See illustration no. 106.2.)

ILLUSTRATION NO. 106.2
LOCATION OF YARDS ON TYPICAL
INTERIOR, CORNER AND DOUBLE FRONTAGE LOTS

Set of one-year design storms means the rain intensities and rain volumes or corresponding values specific to the community for the storm durations of 0.5, 1.0, 2.0, 3.0, 6.0, 12.0 and 24 hours that occur approximately once each year. The following are typical characteristics of these one-year storms in most of the state:

TABLE INSET:

Storm Duration (hours)	Average Rain Intensity (inches/hour)	Total Rain (inches)
0.5	1.8	0.9
1	1.1	1.1
2	0.7	1.3
3	0.5	1.5
6	0.3	1.7
12	0.2	2.0
24	0.1	2.3

Shorelands means those lands lying within the following distances from the ordinary high water mark of navigable waters 1,000 feet from a lake, pond or flowage; and 300 feet from a river or stream; or to the landward side of the floodplain, whichever distance is greater. Shorelands shall not include those lands adjacent to farm drainage ditches where:

- (1) Such lands are not adjacent to a navigable stream or river;
- (2) Those parts of such drainage ditches adjacent to such lands were nonnavigable streams before ditching or had no previous stream history; and
- (3) Such lands are maintained in nonstructural agricultural use.

Side yard means a yard extending from the street yard to the rear yard of the lot, the width of which shall be the minimum horizontal distance between the side lot line and a line parallel thereto through the nearest point of the principal structure. (See illustration no. 106.2.)

Sign means any medium, including its structure, words, letters, figures, numerals, phrases, sentences, emblems, devices, designs, trade names or trademarks by which anything is made known and which are used to advertise or promote an individual, firm, association, corporation, profession, business, commodity or product and which is visible from any public street or highway.

Sign, awning means a sign that is mounted or painted on, or attached to, an awning, canopy or marquee. (See illustration no. 106.3.)

Sign, billboard means a large sign (in excess of 300 square feet) that identifies and communicates a commercial or noncommercial message. Billboards are typically located along major highways and the message typically relates to an activity conducted, a service rendered or a commodity sold at a location other than where the sign is located.

Sign, ground means any sign placed upon or supported by the ground independent of any other structure. (See illustration no. 106.3.)

Sign, off-premises means a sign which directs attention to a business, industry or enterprise conducted at a location other than the premises on which the sign is located.

Sign, pole means a sign that is mounted on a freestanding pole or other support so that the bottom edge of the sign face is ten feet or more above grade. (See illustration no. 106.3.)

Sign, portable means a sign that is not permanent, affixed to a building, structure or to the ground. Such sign is sometimes mounted on wheels to make it transportable. (See illustration no. 106.3.)

Sign, projecting means a sign that is wholly or partly dependent upon a building for support and which projects more than 12 inches from such building. (See illustration no. 106.3.)

Sign, roof means a sign that is mounted on the roof of a building or which is wholly dependent upon a building for support and which projects above the point of a building with a flat roof, the eaves line of a building with a gambrel, gable or hip roof, or the deck line of a building with a mansard roof. (See illustration no. 106.3.) Roof signs are not permitted in the city.

Sign, wall means a sign fastened to or painted on the wall of a building or structure in such a manner that the wall becomes the supporting structure for, or forms the background surface of, the sign and which does not project more than 12 inches from such building or structure. (See illustration no. 106.3.)

Sign, window means a sign that is applied or attached to the exterior or interior of a window or located in such manner within the building that it can readily be seen from the exterior of the building through a window. (See illustration no. 106.3.)

Sign copy means the message or advertisement, and any other symbols on the face of a sign.

Sign face means the area or display surface used for the message.

ILLUSTRATION NO. 106.3 SIGN TYPES

Street means a public right-of-way not less than 50 feet wide providing primary access to abutting properties.

Structure means any erection or construction, such as buildings, prefabricated or prebuilt buildings, towers, masts, poles, booms, signs, decorations, carports, machinery and equipment.

Structural alterations means any change in the supporting members of a structure, such as foundations, bearing walls, columns, beams or girders.

Substantial improvement means any repair, reconstruction or improvement of a structure, the cost of which equals or exceeds 50 percent of the present equalized assessed value of the structure either before the improvement or repair is started, or, if the structure has been damaged and is being restored, before the damage occurred. The term does not, however, include either:

- (1) Any project for improvement of a structure to comply with existing state or local health, sanitary or safety code specifications which are solely necessary to ensure safe living conditions; or
- (2) Any alteration of a structure or site documented as deserving preservation by the state historical society or listed on the National Register of Historic Places. Ordinary maintenance repairs are not considered structural repairs, modifications or additions. Such ordinary maintenance repairs include internal and external painting, decorating, paneling and the replacement of doors, windows and other nonstructural components.

Surety. Whenever the terms "surety," "surety bond" or "bond" are used in this chapter, such term shall describe only an irrevocable letter of credit or a cash bond as approved by the city attorney.

Sustained yield forestry means management of forested lands to provide annual or periodic crops of forest products.

Townhouses means a group of single-family dwellings, also called row houses, having an unpierced common wall between each adjacent section and the end units having side yards.

Turning lane means an existing or proposed connecting roadway between two arterial

streets or between an arterial street and any other street. Turning lanes include grade separated interchange ramps.

Utilities means public and private facilities such as water wells, water and sewage pumping stations, water storage tanks, power and communication transmission lines, electrical power substations, static transformer stations, telephone and telegraph exchanges, microwave radio relays and gas regulation stations, but not including sewage disposal plants, municipal incinerators, warehouses, shops and storage yards.

Wetland means an area where water is at, near or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which has soils indicative of wet conditions.

Yard means an open space on the same lot with a structure, unoccupied and unobstructed from the ground upward, except for vegetation. The street and rear yards extend the full width of the lot. (See illustration no. 106.2.)

(Ord. No. OR98-24, § I(106.1602), 10-26-1998)